

AGENDA ITEM REPORT

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To: Town Council

Subject: Discuss, consider and act upon Resolution 2025-12 in support of authorizing the Town Manager to execute agreement for professional services with Kimley-Horn and Associates, Inc. related to the grant application FY25 Safe Streets and Roads for All (SS4A) not to exceed \$15,000.

Meeting: Town Council - June 9, 2025

Department: Engineering

Staff Contact: Elmer Benitez

SUGGESTED ACTION:

Staff recommends approval.

BACKGROUND INFORMATION:

The U.S. Department of Transportation (USDOT) has been providing Safe Streets and Roads for All (SS4A) funding since 2022. The SS4A program was established by the Bipartisan Infrastructure Law (BIL) enacted in November 2021, with \$5 billion allocated over five years (2022–2026) to support local initiatives aimed at preventing roadway fatalities and serious injuries

Since its inception, SS4A has awarded \$2.9 billion in federal funding to over 1,600 communities across all 50 states and Puerto Rico . The program continues to offer funding opportunities, with the fiscal year 2025.

The Town of Sunnyvale is pursuing federal funding under the Fiscal Year 2025 SS4A discretionary grant program, which was announced by USDOT in March 2025. This program is intended to help communities of all sizes plan for and implement strategies to improve roadway safety and reduce traffic fatalities and serious injuries.

Under the FY 2025 Notice of Funding Opportunity, over \$982 million is available nationwide. The Town of Sunnyvale plans to use the funding opportunity to develop a Comprehensive Safety Action Plan (CSAP) that aligns with the Safe System Approach and specifically

addresses roadway safety challenges within the Town's jurisdiction. While the SS4A program can also fund implementation projects, this application is focused on developing the CSAP as a first step to set the framework for future safety improvements.

Kimley-Horn and Associates, Inc. would be contracted to support the Town's application by preparing the required federal forms, narrative responses addressing the selection criteria (including Safety Impact, Equity, and Additional Safety Considerations), maps of existing safety conditions, and a brief budget summary. This work will ensure the application meets the stringent requirements of the SS4A program and positions the Town to secure up to 80% of the total eligible activity costs in federal funding, with the Town providing a 20% local match.

Letters of support will be sought from key stakeholders, including the Town Council, North Central Texas Council of Governments (NCTCOG), Texas Department of Transportation (TxDOT), and Dallas County, to strengthen the application.

The deadline for submission of the SS4A grant application is June 26, 2025. Therefore, the approval of this resolution is essential to finalize and submit the application, demonstrating the Town's commitment to advancing transportation safety in Sunnyvale and setting the stage for future implementation of priority safety projects.

FINANCIAL IMPACT:

If the grant application for the Comprehensive Safety Action Plan is successful, the Town would be responsible for providing at least 20% of the total project cost as a local match. This local match requirement, along with the potential professional services contract with Kimley-Horn and Associates, Inc. for an amount not to exceed \$15,000, could be funded from several sources, including 4B sales tax funds or future debt issuance. Council approval will be required for any associated expenditures.

ATTACHMENTS:

[0_RES 2025-12 Support for SS4A Grant Application.pdf](#)

[1_SS4A_Grant_SupportLetterAgreement.pdf](#)

[2_SS4A-FY25-NOFO.pdf](#)

[3_Example SS4A Application.pdf](#)