

AGENDA ITEM REPORT

I.3



To: Town Council

Subject: Consider and act upon an Interlocal Agreement between the Town of Sunnyvale and Sunnyvale ISD for the joint use of the Middle School Athletic Field and authorizing the Town Manager to execute the agreement.

Meeting: Town Council - July 13, 2026

Department: Parks

Staff Contact: Thomas Anich

SUGGESTED ACTION:

Staff recommends approval of an Interlocal Agreement between the Town of Sunnyvale and Sunnyvale ISD for the joint use of the Middle School Athletic Field and authorizing the Town Manager to execute the agreement.

BACKGROUND INFORMATION:

At the April 28, 2025, Town Council meeting, the Town Council approved a Memorandum of Understanding (MOU) providing for the Town of Sunnyvale to fund the construction of a new artificial turf field at the Sunnyvale ISD Middle School. The MOU also provided that the Town and Sunnyvale ISD would jointly develop an Interlocal Agreement (ILA) establishing the long-term responsibilities for maintenance, operations, scheduling, and shared use of the new artificial turf field.

In October 2025, Town staff and Sunnyvale ISD administrators began collaborating to develop the framework for the ILA. Following several months of coordination, negotiations, and legal review by counsel for both the Town and the District, the parties finalized a mutually acceptable agreement in April 2026.

The Sunnyvale ISD Board of Trustees approved and executed the ILA at its April 27, 2026, meeting. Town staff is now presenting the executed agreement to the Town Council for consideration and approval.

Key Provisions

The ILA includes the following principal terms:

- Establishes a 12-year partnership between the Town and Sunnyvale ISD for the joint use of the Sunnyvale Middle School football field.
- Provides community access to the facility while recognizing Sunnyvale ISD's priority use for educational and athletic purposes.
- Requires the Town to fund 60 percent of annual artificial turf maintenance costs.
- Assigns responsibility for repairs based on the party causing the damage.
- Requires annual reporting on maintenance activities and facility revenues.
- Preserves governmental immunities and requires both parties to maintain appropriate insurance coverage.
- Allows either party to terminate the agreement with twelve months' written notice.

FINANCIAL IMPACT:

The Town's financial obligations under the agreement include:

- Sixty percent (60%) of annual artificial turf maintenance costs.
- The estimated maintenance expense for the first year is \$5,500, with the Town's share estimated at \$3,300.
- Repair costs associated with damage resulting from Town-sponsored or public-use activities.

These costs are consistent with the cost-sharing framework previously contemplated by the Town Council through the approved MOU. Following the first year of operation, the Town and Sunnyvale ISD will evaluate actual usage of the facility and adjust the cost-sharing percentage accordingly to reflect each party's proportionate use of the field.

ATTACHMENTS:

[SISD-TOS ILA.pdf](#)