City of Topeka
Governing Body Action Form
City Council Chambers
214 SE 8th Street
Topeka, Kansas 66603
www.topeka.org
June 16, 2026

DATE:	**June 16, 2026**	
CONTACT PERSON:	**Jane Murray, Sr. Executive Assistant, Mayor's Office**	**DOCUMENT #:**
SECOND PARTY/SUBJECT:	**Downtown Business Improvement District Advisory Board**	**PROJECT #:**
CIP PROJECT:	**No**	
ACTION OF COUNCIL:		**JOURNAL #:**
		PAGE #:

DOCUMENT DESCRIPTION:

BOARD APPOINTMENT recommending the reappointment of Stephen Smith to the Downtown Business Improvement District Advisory Board to fill a term ending June 30, 2028. *(Council District No. 1)*

VOTING REQUIREMENTS:

Action requires at least five (5) votes of the City Council. The mayor does not vote.

POLICY ISSUE:

The purpose of the Downtown Business Improvement District Advisory board is to monitor and oversee services provided pursuant to the business improvement district act. The board shall conduct its business in accordance with City Code.

STAFF RECOMMENDATION:

Mayor Duncan nominates and recommends the reappointment of Stephen Smith to the Downtown Business Improvement District Advisory Board to fill a term ending on June 30, 2028.

BACKGROUND:

This is a statutory board wherein the Mayor nominates and the Council has final approval. The Downtown Business Improvement District Advisory Board shall consist of nine members representing businesses located in the district. Members serve two-year terms and there are no term limits.

BUDGETARY IMPACT:

There is no budgetary impact to the City.

SOURCE OF FUNDING:

Not Applicable.

ATTACHMENTS:

Application - S. Smith