



City of Topeka
Governing Body Action Form
City Council Chambers
214 SE 8th Street
Topeka, Kansas 66603
www.topeka.org
August 11, 2026

DATE:	August 11, 2026		
CONTACT PERSON:	Jason Tryon, Public Works Director	DOCUMENT #:	
SECOND PARTY/SUBJECT:	Bartlett & West, Inc.	PROJECT #:	601174.00
CIP PROJECT:	Yes		
ACTION OF COUNCIL:		JOURNAL #:	
		PAGE #:	

DOCUMENT DESCRIPTION:

APPROVAL of a Public Works Department contract between the City of Topeka and Bartlett & West, Inc. for professional engineering and design services in an amount not to exceed \$88,480.

(Approval of the contract would allow the firm to provide engineering design services for multiple improvements related to the realignment of NW Menninger Road at Topeka Boulevard)

VOTING REQUIREMENTS:

Action requires at least six (6) votes of the Governing Body.

POLICY ISSUE:

Whether to approve the contract for professional services. Pursuant to Topeka Municipal Code (TMC) 3.30.010, all contracts for professional services that meet or exceed \$50,000 require approval by the Governing Body.

STAFF RECOMMENDATION:

Staff recommends the Governing Body approve the contract as part of the Consent Agenda.

BACKGROUND:

On April 17, 2026, the City issued Request for Proposals (Bid Number 57) seeking qualified engineering firms to provide professional engineering services for the NW Menninger Rd and Topeka Blvd intersection realignment project. Services include providing an engineered plan for Menninger Rd on the east side of Topeka Blvd. Proposals were received on May 20, 2026, and evaluated by City staff. Following the evaluation process, staff recommend entering into an agreement with the most qualified firm for this project, Bartlett & West, Inc., to provide the specified professional services.

BUDGETARY IMPACT:

\$88,480.00

SOURCE OF FUNDING:

1/2 Cent Sales Tax, 2027 CIP, Resolution 9809

ATTACHMENTS:

[Contract - Bartlett & West, Inc.](#)

[Request for Proposals - Bid 57](#)

[Bartlett & West, Inc. Proposal](#)