



## MEETING REQUEST FORM

<b>Meeting Date Requested:</b> April 21, 2026	<b>Contact Phone and E-mail:</b> 307-872-3762 / romeror@sweetwatercountywy.gov
<b>Presenters Name, Title and Name of Organization:</b> Rebecca Romero, Accounting Specialist	<b>Exact Wording for Agenda:</b> Resolution 26-04-CL-05 provides for an increase to the Title 25 operating line item to cover medical expenses
<b>Preference of Placement on Agenda &amp; Amount of Time Requested for Presentation:</b> 5 Minutes	<b>Will there be handouts? (If yes, include with meeting request form)</b> No
<b>Will handouts require SIGNATURES?</b> No <b>SHOULD THE ITEM BE MARKED CONFIDENTIAL?</b> No	If you are submitting a Resolution or Proclamation, please forward in Word format to: <a href="mailto:shoemakers@sweetwatercountywy.gov">shoemakers@sweetwatercountywy.gov</a>
<b>Additional Information:</b> This budget amendment is due to unforeseen medical expenses related to Title 25. These are required expenditures, and the County is obligated to pay these costs. The average expense for this fiscal year has been approximately \$35,000 per month, and there are still three months of potentially unbilled amounts remaining, along with one invoice currently due. Therefore, the request is for \$100,000 to ensure sufficient funding through the end of the fiscal year. This amendment will be funded through a decrease to the General Fund reserves.	
<b>Attachments:</b> <a href="#">26-04-CL-05 (Title 25).docx</a>	

### INSTRUCTIONS:

- All requests to be added to the agenda, along with handouts and original documents to be signed, must be submitted in writing on the “Meeting Request Form” by Tuesday at 10:00 a.m. prior to the scheduled meeting and returned in person or electronically to Administrative Assistant Sally Shoemaker at: [shoemakers@sweetwatercountywy.gov](mailto:shoemakers@sweetwatercountywy.gov)  
***\*\*If your handout is not accompanied with the request, your request may be dismissed and you***

*may reschedule for the next meeting provided the handout(s) are received.\*\**

- If you are presenting a **Resolution or Proclamation**, it must be submitted in Word Format and emailed to: [shoemakers@sweetwatercountywy.gov](mailto:shoemakers@sweetwatercountywy.gov)
- As always, if you are unable to attend the meeting after being placed onto an agenda, please send a representative in your place or your item may be rescheduled.
- In order to determine placement on the agenda, please review the county website [sweetwatercountywy.gov](http://sweetwatercountywy.gov) on Thursday afternoon by clicking “Commissioner's Agenda”.
- If a request to be placed on an agenda is received **AFTER** the deadline, you will be considered for the next meeting date.

The Board of County Commissioners meets in regular session the first and third Tuesday of every month.

The meetings are open and the public is invited to attend.

The meetings are held in the commission meeting room:

80 West Flaming Gorge Way

Meeting Room #115

Green River, Wyoming

[26-04-CL-05 \(Title 25\).docx](#)