



MEETING REQUEST FORM

Meeting Date Requested: April 21, 2026	Contact Phone and E-mail: (307) 872-3888 marchalk@sweetwatercountywy.gov; amanda_salazar@rswy.net
Presenters Name, Title and Name of Organization: Grants Manager Krisena Marchal; RSPD Commander Amanda Salazar	Exact Wording for Agenda: Ratify Approval of the 2025 Edward Byrne Memorial Justice Assistance Grant (JAG) Program Interlocal Agreement
Preference of Placement on Agenda & Amount of Time Requested for Presentation: Consent Agenda	Will there be handouts? (If yes, include with meeting request form) Yes
Will handouts require SIGNATURES? No SHOULD THE ITEM BE MARKED CONFIDENTIAL? No	If you are submitting a Resolution or Proclamation, please forward in Word format to: shoemakers@sweetwatercountywy.gov
Additional Information: The JAG Interlocal Agreement is required for the City of Rock Springs to apply for \$11,002.00 in grant funding and has not changed since last year. Sweetwater County is not eligible for the funding but must sign off to the project which is a continuation of developing a policy manual. The Sheriff's Office approves the use of funding, and there is no fiscal impact to the County. Due to time constraints, the Agreement was already signed so the City of Rock Springs could advance on the submission of the grant application. Chairman West and Commissioner Slaughter approved this course of action on 4/6/26.	
Attachments: 2025 JAG.pdf	

INSTRUCTIONS:

- All requests to be added to the agenda, along with handouts and original documents to be signed, must be submitted in writing on the “Meeting Request Form” by Tuesday at 10:00 a.m. prior to the scheduled meeting and returned in person or electronically to Administrative Assistant Sally Shoemaker at: shoemakers@sweetwatercountywy.gov
*****If your handout is not accompanied with the request, your request may be dismissed and you may reschedule for the next meeting provided the handout(s) are received.*****
- If you are presenting a **Resolution or Proclamation**, it must be submitted in Word Format and emailed to: shoemakers@sweetwatercountywy.gov
- As always, if you are unable to attend the meeting after being placed onto an agenda, please send a representative in your place or your item may be rescheduled.
- In order to determine placement on the agenda, please review the county website sweetwatercountywy.gov on Thursday afternoon by clicking “Commissioner's Agenda”.
- If a request to be placed on an agenda is received **AFTER** the deadline, you will be considered for the next meeting date.

The Board of County Commissioners meets in regular session the first and third Tuesday of every month.

The meetings are open and the public is invited to attend.

The meetings are held in the commission meeting room:

80 West Flaming Gorge Way

Meeting Room #115

Green River, Wyoming

[2025 JAG.pdf](#)