



### MEETING REQUEST FORM

<b>Meeting Date Requested:</b> June 16, 2026	<b>Contact Phone and E-mail:</b> 307-872-3762 / romeror@sweetwatercountywy.gov
<b>Presenters Name, Title and Name of Organization:</b> Rebecca Romero, Accounting Specialist	<b>Exact Wording for Agenda:</b> FY27 Budget Work Session
<b>Preference of Placement on Agenda &amp; Amount of Time Requested for Presentation:</b> Two Hours	<b>Will there be handouts? (If yes, include with meeting request form)</b> No
<b>Will handouts require SIGNATURES?</b> No <b>SHOULD THE ITEM BE MARKED CONFIDENTIAL?</b> No	If you are submitting a Resolution or Proclamation, please forward in Word format to: shoemakers@sweetwatercountywy.gov
<b>Additional Information:</b> The official FY2027 budget filing was completed and submitted on May 15, 2026, in accordance with the established budget schedule. At this time, no changes have been made to the official filing. Updated work session materials, including reconciliations and supporting information related to Board discussions and potential funding adjustments, are provided directly to the Board of County Commissioners as working documents and do not constitute amendments to the official filing.	
<b>Attachments:</b>	

#### INSTRUCTIONS:

- All requests to be added to the agenda, along with handouts and original documents to be signed, must be submitted in writing on the “Meeting Request Form” by Tuesday at 10:00 a.m. prior to the scheduled meeting and returned in person or electronically to Administrative Assistant Sally Shoemaker at: [shoemakers@sweetwatercountywy.gov](mailto:shoemakers@sweetwatercountywy.gov)  
*\*\*If your handout is not accompanied with the request, your request may be dismissed and you may reschedule for the next meeting provided the handout(s) are received.\*\**
- If you are presenting a **Resolution or Proclamation**, it must be submitted in Word Format and

emailed to: [shoemakers@sweetwatercountywy.gov](mailto:shoemakers@sweetwatercountywy.gov)

- As always, if you are unable to attend the meeting after being placed onto an agenda, please send a representative in your place or your item may be rescheduled.
- In order to determine placement on the agenda, please review the county website [sweetwatercountywy.gov](http://sweetwatercountywy.gov) on Thursday afternoon by clicking “Commissioner's Agenda”.
- If a request to be placed on an agenda is received **AFTER** the deadline, you will be considered for the next meeting date.

The Board of County Commissioners meets in regular session the first and third Tuesday of every month.

The meetings are open and the public is invited to attend.

The meetings are held in the commission meeting room:

80 West Flaming Gorge Way  
Meeting Room #115  
Green River, Wyoming