



MEETING REQUEST FORM

Meeting Date Requested: February 17, 2026	Contact Phone and E-mail: 307-872-3762 / romeror@sweetwatercountywy.gov
Presenters Name, Title and Name of Organization: Rebecca Romero / Accounting Specialist	Exact Wording for Agenda: Resolution 26-02-CL-01 - Budget Amendment - To transfer available funds from the R&B Pickup Truck Capital Project to the Facilities Custodial Cleaner Project
Preference of Placement on Agenda & Amount of Time Requested for Presentation: Any / Five Minutes	Will there be handouts? (If yes, include with meeting request form) No
Will handouts require SIGNATURES? No SHOULD THE ITEM BE MARKED CONFIDENTIAL? No	If you are submitting a Resolution or Proclamation, please forward in Word format to: shoemakers@sweetwatercountywy.gov
Additional Information: This item is a capital budget amendment. The Facilities Custodial capital project for a floor scrubber is currently budgeted at \$15,000, which would allow for the purchase of a used unit with a 90-day warranty. Updated pricing shows that a new floor scrubber is available for \$16,500, which includes a five-year warranty. The additional \$1,500 provides better long-term value and reduces maintenance risk. The funding would come from unspent capital funds in the Road & Bridge pickup trucks capital project. This is a reallocation between capital projects and does not increase the overall capital budget.	
Attachments: 26-02-CL-01 - Supplement Information.pdf 26-02-CL-01 (Facilities Custodial) .docx	

INSTRUCTIONS:

- All requests to be added to the agenda, along with handouts and original documents to be signed, must be submitted in writing on the “Meeting Request Form” by Tuesday at 10:00 a.m. prior to the scheduled meeting and returned in person or electronically to Administrative Assistant Sally Shoemaker at: shoemakers@sweetwatercountywy.gov
*****If your handout is not accompanied with the request, your request may be dismissed and you may reschedule for the next meeting provided the handout(s) are received.*****
- If you are presenting a **Resolution or Proclamation**, it must be submitted in Word Format and emailed to: shoemakers@sweetwatercountywy.gov
- As always, if you are unable to attend the meeting after being placed onto an agenda, please send a representative in your place or your item may be rescheduled.
- In order to determine placement on the agenda, please review the county website sweetwatercountywy.gov on Thursday afternoon by clicking “Commissioner's Agenda”.
- If a request to be placed on an agenda is received **AFTER** the deadline, you will be considered for the next meeting date.

The Board of County Commissioners meets in regular session the first and third Tuesday of every month.

The meetings are open and the public is invited to attend.

The meetings are held in the commission meeting room:

80 West Flaming Gorge Way

Meeting Room #115

Green River, Wyoming

[26-02-CL-01 - Supplement Information.pdf](#)

[26-02-CL-01 \(Facilities Custodial\) .docx](#)