



MEETING REQUEST FORM

Meeting Date Requested: May 16, 2023	Contact Phone and E-mail:
Presenters Name, Title and Name of Organization: BOCC	Exact Wording for Agenda: 12:00- Class of 2023 County Commissioners Scholarship Awards
Preference of Placement on Agenda & Amount of Time Requested for Presentation:	Will there be handouts? (If yes, include with meeting request form) Yes
Will handouts require SIGNATURES? Yes SHOULD THE ITEM BE MARKED CONFIDENTIAL? Yes	If you are submitting a Resolution or Proclamation, please forward in Word format to: shoemakers@sweetwatercountywy.gov
Additional Information: GRADUATING CLASS OF 2023 Scholarship Applicants 3- \$1,000 Scholarships Awarded by the SWCO Commissioners Funding for the Scholarship is provided by the University of WY **PLEASE CHOOSE 3 APPLICANTS TO AWARD SCHOLARSHIP TO **PLEASE ALSO LIST 3 ALTERNATES (RANKED IN ORDER) IN THE EVENT THAT AN APPLICANT IS UNABLE TO ACCEPT PER the UNIVERSITY OF WYOMING'S REQUEST	
Attachments:	

INSTRUCTIONS:

- All requests to be added to the agenda, along with handouts and original documents to be signed, must be submitted in writing on the “Meeting Request Form” by Tuesday at 10:00 a.m. prior to

the scheduled meeting and returned in person or electronically to Administrative Assistant Sally Shoemaker at: shoemakers@sweetwatercountywy.gov

*****If your handout is not accompanied with the request, your request may be dismissed and you may reschedule for the next meeting provided the handout(s) are received.*****

- If you are presenting a **Resolution or Proclamation**, it must be submitted in Word Format and emailed to: shoemakers@sweetwatercountywy.gov
- As always, if you are unable to attend the meeting after being placed onto an agenda, please send a representative in your place or your item may be rescheduled.
- In order to determine placement on the agenda, please review the county website sweetwatercountywy.gov on Thursday afternoon by clicking “Commissioner's Agenda”.
- If a request to be placed on an agenda is received **AFTER** the deadline, you will be considered for the next meeting date.

The Board of County Commissioners meets in regular session the first and third Tuesday of every month.

The meetings are open and the public is invited to attend.

The meetings are held in the commission meeting room:

80 West Flaming Gorge Way
Meeting Room #115
Green River, Wyoming