



## MEETING REQUEST FORM

<b>Meeting Date Requested:</b> December 16, 2025	<b>Contact Phone and E-mail:</b> (307) 872-3888 marchalk@sweetwatercountywy.gov
<b>Presenters Name, Title and Name of Organization:</b> Krisena Marchal, Grants Manager	<b>Exact Wording for Agenda:</b> Approval of the FFY 2026 Community Services Block Grant Contract for the YWCA's Victims Advocacy Center.
<b>Preference of Placement on Agenda &amp; Amount of Time Requested for Presentation:</b> Consent Agenda	<b>Will there be handouts? (If yes, include with meeting request form)</b> Yes
<b>Will handouts require SIGNATURES?</b> Yes <b>SHOULD THE ITEM BE MARKED CONFIDENTIAL?</b> No	If you are submitting a Resolution or Proclamation, please forward in Word format to: shoemakers@sweetwatercountywy.gov
<b>Additional Information:</b> The FFY 2026 CSBG contract for the YWCA's Victims Advocacy Center (VAC) was discussed at the BOCC's meeting on November 18, 2025 (Original executive summary attached).  The contract was delayed because it required the Tripartite Board's approval to proceed. The YWCA had originally submitted two funding applications in anticipation of separating its two programs (Child care and the VAC) which is no longer the case.	
<b>Attachments:</b> <a href="#">BOCC 11-18-25 CSBG for 12-16-25.pdf</a> <a href="#">25.26 CSBG YWCA VAC.pdf</a>	

### INSTRUCTIONS:

- All requests to be added to the agenda, along with handouts and original documents to be signed, must be submitted in writing on the “Meeting Request Form” by Tuesday at 10:00 a.m. prior to the scheduled meeting and returned in person or electronically to Administrative Assistant Sally

Shoemaker at: [shoemakers@sweetwatercountywy.gov](mailto:shoemakers@sweetwatercountywy.gov)

***\*\*If your handout is not accompanied with the request, your request may be dismissed and you may reschedule for the next meeting provided the handout(s) are received.\*\****

- If you are presenting a **Resolution or Proclamation**, it must be submitted in Word Format and emailed to: [shoemakers@sweetwatercountywy.gov](mailto:shoemakers@sweetwatercountywy.gov)
- As always, if you are unable to attend the meeting after being placed onto an agenda, please send a representative in your place or your item may be rescheduled.
- In order to determine placement on the agenda, please review the county website [sweetwatercountywy.gov](http://sweetwatercountywy.gov) on Thursday afternoon by clicking “Commissioner's Agenda”.
- If a request to be placed on an agenda is received **AFTER** the deadline, you will be considered for the next meeting date.

The Board of County Commissioners meets in regular session the first and third Tuesday of every month.

The meetings are open and the public is invited to attend.

The meetings are held in the commission meeting room:

80 West Flaming Gorge Way

Meeting Room #115

Green River, Wyoming

[BOCC 11-18-25 CSBG for 12-16-25.pdf](#)

[25.26 CSBG YWCA VAC.pdf](#)