

Memorandum

TO: City Council
FROM: Stephanie Smith , City engineer
DATE: March 3, 2025
SUBJECT: Removing an on-street parking permit zone on Chatsworth Street between County Road F and Gramsie Road
ITEM NUMBER: 8.i
SECTION: CONSENT AGENDA

REQUESTED MOTION

To adopt Resolution No. 25-16 removing the on-street parking permit zone on Chatsworth Street between County Road F and Gramsie Road

INTRODUCTION

The public works department recommends removing the on-street parking permit zone on Chatsworth Street between County Road F and Gramsie Road. Because the recommended change involves regulatory signs (stop, parking, speed limit, etc.), state law and city ordinance requires that changes to parking permit zones be established by resolution of city council.

DISCUSSION

The parking permit zone on Chatsworth Street was established by city council on February 2, 2015. A single permit for on-street parking was issued to the Shoreview Corporate Center, as it is commonly owned and managed by one entity. The Shoreview Corporate Center was then responsible for distributing and managing permit tags for vehicles to businesses who would then issue to employees, vendors or customers as needed. The Shoreview Corporate Center originally requested the parking permit zone be established at the request of a tenant, to aid in their leasing efforts.

Recently, city staff was contacted by people wanting to obtain a permit to park on Chatsworth Street in the current parking permit zone between County Road F and Gramsie Road. Upon the request, staff determined that permit tags are no longer being distributed or used by the businesses in the area. The tenant who had requested Shoreview Corporate Center seek the permit zone did not utilize it much when they had offices there and have since left the corporate center. As the permit zone is not being used, staff proposes to lift the parking restriction, returning these parking areas to use by the general public.

RECOMMENDATION

Staff recommends the city council adopt Resolution No. 25-16 removing the on-street parking permit zone on Chatsworth Street between County Road F and Gramsie Road

ATTACHMENTS

[MapofParkingPermitZone-Chatsworth.pdf](#)

Resolution 25-16 removing parking permit zone Chatsworth Street.pdf