

Memorandum

TO: Economic Development Authority
FROM: Niki Hill, AICP , Assistant Community Development Director
DATE: April 6, 2026
SUBJECT: Payment of Claims/Purchases and Acceptance of December 2025 Financial Reports
ITEM NUMBER: 4.a
SECTION: FINANCES AND BUDGET

REQUESTED MOTION

To accept the monthly financial reports for EDA Fund 240 and HRA Fund 241; and approve the following payments of claims and purchases:

1. Neighborworks Home Partners - Knight Street - \$8910.00 - 2/19/2026 - (Fund 307)
2. Neighborworks Home Partners - Knight Street Admin - \$891.00 - 2/19/2026 - (Fund 307)
3. Neighborworks Home Partners - Fairview Ave - \$20,000- 3/26/2026 - (Fund 307)
4. Neighborworks Home Partners - Fairview Ave Admin - \$1,700 - 3/26/2026 - (Fund 307)
5. Neighborworks Home Partners - Loan Services - \$750.00 - 3/26/2026 - (Fund 307)
6. Neighborworks Home Partners - Oakwood Drive - \$25,000 - 3/26/2026 - (Fund 307)
7. Neighborworks Home Partners - Oakwood Drive Admin - \$2,500 - 3/26/2026 - (Fund 307)
8. Siam Thai - EDA Meeting Supplies - \$258.28 - 1/6/2026 - (Fund 240)
9. La Casita - EDA Meeting Supplies - \$270.30 - 2/2/2026 - (Fund 240)
10. The Winkin Rooster - EDA Meeting Supplies - \$168.00 - 2/13/2026 - (Fund 240)
11. Granicus - 2026 Granicus SVCS - \$2,608.80 - 1/1/2026 - (Fund 240)
12. Allen, Deanne - EDA Minutes - \$200.00 - 2/5/2026 - (Fund 240)
13. Audio Eye -Audioeye Managed 1/26 - 1/27 - \$9,730 - 2/12/2026 - (Fund 240)
14. Kirstin Chatfield - January ED Consulting - \$463.75 - 2/26/2026 - (Fund 240)
15. Allen, Deanne - EDA Minutes - \$200.00 - 2/26/2026 - (Fund 240)
16. IAG Commercial - Advisory Services - \$7919.00 - 3/5/2026 - (Fund 240)
17. League of MN Cities - Property Liability Insurance Installment - \$2,744.00 - 3/5/2026
18. EDAM - Membership - \$575.00 - 1/1/2026 - (Fund 240)
19. Ehlers - MN Public Finance Seminar - \$825.00 - 1/27/2026 - (Fund 240)
20. Ehlers - MN Public Finance Seminar - \$350.00 - 1/27/2026 - (Fund 240)
21. Amazon - Front Desk Doorbell - \$15.89 - 1/29/2026 - (Fund 240)
22. Mister Car Wash - Vehicle Cleaning - \$39.02 - 3/2/2026 - (Fund 241)
23. Verizon Wireless - Cellular Phone Service - \$325.34 - 1/10/2026 - (Fund 241)
24. Verizon Wireless - Cellular Phone Service - \$325.34 - 1/10/2026 - (Fund 241)
25. Byng, Lala - Abatement Agreement Reimbursement - \$1,000 - 3/13/2026 - (Fund 241)
26. Metric One Training - Mediation Skills - \$150.00 - 1/26/2026 - (Fund 241)

27. Assoc. of MN Building Officials - Code Enforcement Classes - \$800.00 - 3/6/2026 - (Fund 241)
28. League of MN Cities - Property Liability Insurance Installment - \$187.75 - 2/19/2026 - (Fund 241)
29. League of MN Cities - Property Liability Insurance Installment - \$187.75 - 3/2/2026 - (Fund 241)
- 30.

INTRODUCTION

Staff is presenting to the EDA board the EDA and HRA financial reports from December 2025 and Home Loan Funds 305 and 307 for acceptance, as well as claims and purchases for approval.

DISCUSSION

The monthly financial reports for the EDA Fund 240, and HRA Fund 241, and Home Loan Funds 305 and 307 are attached for your review.

RECOMMENDATION

It is recommended the EDA review and accept the monthly financial fund reports, and approve the payment of claims and purchases.

ATTACHMENTS

[HRA Fund 241 - March 2026](#)

[EDA Fund 240 - March 2026](#)

[Fund 305 - March 2026](#)

[Fund 307 - March 2026](#)