

Memorandum

TO: Economic Development Authority
FROM: Niki Hill, AICP , Assistant Community Development Director
DATE: January 5, 2026
SUBJECT: Payment of Claims/Purchases and Acceptance of November 2025 Financial Reports
ITEM NUMBER: 4a.
SECTION: FINANCES AND BUDGET

REQUESTED MOTION

To accept the monthly financial reports for EDA Fund 240 and HRA Fund 241; and approve the following payments of claims and purchases:

1. Xtreme Clothing - Community Development Dept Clothin - \$40.00 - (Fund 240)
2. Verizon Wireless - Cellular Phone Service - Sept 11- Oct 10 - \$335.34 (Fund 241)

INTRODUCTION

Staff is presenting to the EDA board the EDA and HRA financial reports from November 2025 and Home Loan Funds 305 and 307 for acceptance, as well as claims and purchases for approval.

DISCUSSION

The monthly financial reports for the EDA Fund 240, and HRA Fund 241, and Home Loan Funds 305 and 307 are attached for your review.

RECOMMENDATION

It is recommended the EDA review and accept the monthly financial fund reports, and approve the payment of claims and purchases.

ATTACHMENTS

[Fund 305 - November 2025](#)
[Fund 307 - November 2025](#)
[EDA Fund 240 - November 2025](#)
[HRA Fund 241 - November 2025](#)