

Memorandum

TO: Economic Development Authority
FROM: Niki Hill, AICP , Assistant Community Development Director
DATE: February 2, 2026
SUBJECT: Payment of Claims/Purchases and Acceptance of December 2025 Financial Reports
ITEM NUMBER: 4.a
SECTION: FINANCES AND BUDGET

REQUESTED MOTION

To accept the monthly financial reports for EDA Fund 240 and HRA Fund 241; and approve the following payments of claims and purchases:

1. Neighborworks Home Partners - Edgewater Ave - \$55,000 (Fund 307) - Date: 12/31/2025
2. Paninos - EDA Meeting Supplies - \$200.90 - (Fund 240) - Date: 12/2/2025
3. Golden Shovel Gatekeeper - \$15,450 - (Fund 240) - Date 12/4/2025
4. Kirstin Chatfield - October 1-15 ED Consulting - \$625.00 - (Fund 240) - Date 12/11/2025
5. Taft Stettinius & Hollister - TIF 14 - \$700 - (Fund 240) - Date: 12/31/2025
6. Taft Stettinius & Hollister - TIF 13 - \$4,200 - (Fund 240) - Date: 12/31/2025
7. Taft Stettinius & Hollister - General ED Consulting - \$6,850 - (Fund 240) - Date: 12/31/2025
8. Amazon - Leadership Book - Hill - \$15.68 (Fund 240) - Date: 12/11/2025
9. Verizon Wireless - Cellular Phone Service - October 11 - November 10 - \$335.34 (Fund 241) - Date Paid: 11/10/25
10. Verizon Wireless - Cellular Phone Service - November 11 - December 10 - \$335.34 (Fund 241) - Date Paid: 12/10/2025
11. Metric One Training - Code Enforcement Training - \$150 - (Fund 241) -
- 12.

INTRODUCTION

Staff is presenting to the EDA board the EDA and HRA financial reports from December 2025 and Home Loan Funds 305 and 307 for acceptance, as well as claims and purchases for approval.

DISCUSSION

The monthly financial reports for the EDA Fund 240, and HRA Fund 241, and Home Loan Funds 305 and 307 are attached for your review.

RECOMMENDATION

It is recommended the EDA review and accept the monthly financial fund reports, and approve the payment of claims and purchases.

ATTACHMENTS

Fund 305 - December 2025

Fund 307 - December 2025

EDA Fund 240 - December 2025

HRA Fund 241 - December 2025