

Memorandum

TO: City Council
FROM: David Yang , Staff Engineer
DATE: December 15, 2025
SUBJECT: Approve change order 1 and payment 2-final for the Woodbridge Street Improvements Project.
ITEM NUMBER: 8.h
SECTION: CONSENT AGENDA

REQUESTED MOTION

To adopt resolution 25-101 approving change order 1 and payment 2-final for the Woodbridge Street Improvements project.

INTRODUCTION

Change order 1 and payment 2-final for the Woodbridge Street Improvements project has been prepared by staff. City council approval of the change order and final payment are required to modify and close out the contract.

DISCUSSION

At their September 2nd, 2025 meeting, the city council awarded a contract to Parkstone Contracting in the amount of \$97,969.50 for the Woodbridge Street Improvements project. Change order 1 includes the following additions to the original contract:

- Additional paver blocks, including shipment, required for stormwater management improvements on Woodbridge Street that exceeded plan quantities = \$2,407.00
- Out of scope work that included restoration to boulevards (rocks, erosion control blankets, geogrids, topsoil, and seed) = \$8,459.00
- Sealing newly installed paver blocks with Endurablend for protection from salt, de-icing chemicals, oils, ultraviolet rays, and plow blades = \$21,326.00

Change order 1 increases the contract by \$32,192.00, revising the contract amount to \$130,161.50. Change order 1 will be funded from the Surface Water Fund. All work is complete as per the requirements of the contract. As the work was completed this fall, staff recommends beginning the warranty period as of November 18, 2025.

Staff prepared payment 2-final in the amount of \$32,192.00, resulting in a total project cost of \$130,161.50 for the Woodbridge Street Improvements project. No assessments are included in the project funding.

RECOMMENDATION

Staff recommends council adopt resolution 25-101 approving change order 1 and payment 2-final for the Woodbridge Street Improvements project.

ATTACHMENTS

[Change Order 2 Invoice 1436 - Woodbridge Street Improvements](#)
[Resolution 25-101](#)