

# Memorandum

**TO:** City Council  
**FROM:** Steve Benoit , Parks and Recreation Director  
**DATE:** December 1, 2025  
**SUBJECT:** Approve quote to refurbish the two divider walls in the Community Center meeting rooms.  
**ITEM NUMBER:** 8.h  
**SECTION:** CONSENT AGENDA

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## **REQUESTED MOTION**

To award the quote to refurbish the two divider walls in the Community Center meeting rooms to WL Hall Co. in the amount of \$36,161.

## **INTRODUCTION**

The city council is being asked to approve a quote to refurbish the two divider walls in the Community Center meeting rooms.

## **DISCUSSION**

The city's 2025 capital improvement program includes a project to refurbish the two operable wall partitions in the Community Center meeting rooms. The partitions allow the meeting rooms to be divided into three separate spaces to support simultaneous programming, rentals, and events. Due to wear and tear from regular usage, the partitions have become increasingly difficult to operate, posing challenges for staff and users.

The project work will include refurbishment of the hardware and recovering of the wall sections.

In that this type of work is very specialized, staff were only able to locate one local contractor who was able to provide a bid for this project:

WL Hall Co.                \$36,161

WL Wall Co. specializes in the installation, repair, and refurbishment of these types of wall partitions. Staff has worked with WL Hall Co. in the past on other projects and has had positive experiences.

The estimated cost of this project was \$35,000. The project will be funded through the city's capital asset replacement fund and is scheduled for completion in early 2026.

## **RECOMMENDATION**

Based on the foregoing information, it is recommended that the city council award the quote to refurbish the two divider walls in the Community Center meeting rooms to WL Hall Co. in the

amount of \$36,161.

**ATTACHMENTS**

[WH Hall Co. Quote.pdf](#)