

Memorandum

TO: City Council
FROM: Steve Benoit , Parks and Recreation Director
DATE: May 18, 2026
SUBJECT: Approve HKGI's quote for Bucher Park, Rice Creek Fields, and Sitzer Park ballfield dugout and backstop professional services.
ITEM NUMBER: 8.p
SECTION: CONSENT AGENDA

REQUESTED MOTION

To award the quote for Bucher Park, Rice Creek Fields, and Sitzer Park ballfield dugout and backstop professional services to HKGI in the amount of 29,400 - \$32,400.

INTRODUCTION

The city council is being asked to approve a quote for Bucher Park, Rice Creek Fields, and Sitzer Park ballfield dugout and backstop professional services.

DISCUSSION

The city's capital program includes a project to replace backstops and add dugouts at several park locations including Bucher Park, Rice Creek Fields, and Sitzer Park. Following is a breakdown of the work to be performed at each location:

- Bucher Park – Replace backstops and add dugouts on two fields
- Rice Creek Fields – Add dugouts on four fields
- Sitzer Park – Add dugouts on two fields

Backstops

Bucher Park has two ballfields used primarily by the Shoreview Area Youth Baseball Association (SAYB). The current backstops on the fields are beginning to deteriorate. Several of the poles are developing cracks and bending creating a safety hazard. We have also received requests from SAYB to add safety netting for spectators. The backstops will be replaced with a new system providing several key improvements. The new backstops will be taller than the current ones providing more protection from foul balls to spectators. In addition, they will include padding behind the home plate area which will keep foul balls from bouncing back at players. The system also utilizes netting that while still protecting spectators, is more transparent allowing better viewing of the games from the stands.

Dugouts

Bucher and Sitzer Park each has two ballfields used primarily by the Shoreview Area Youth Baseball Association. Rice Creek Fields has four ballfields used primarily by the Mound View Fast-pitch Softball Association and the Mounds View High School girls fast-pitch program. None of these ballfields currently have complete dugouts, rather they have a section where a

tarp is utilized to cover the players seating area. The dugouts being proposed will include concrete pads, fencing, storage, player benches, and a roof system. This design will provide a more sheltered, private area for players and coaches and allow for better organization of play equipment. This will provide a safer and higher quality experience for park users.

The city recently solicited a quote for this work from the following companies:

- Bolton and Menk \$60,828
- HKGI \$29,400 - \$32,400

Bolton and Menk's quote includes construction admin costs for the project. HKGI's provided a range of construction admin costs. The highest end of HKGI's quote it still comes in lower than Bolton and Menk's quote. The city has worked with HKGI on other projects and has had good experiences.

The estimated cost of the design services for this project was \$35,000. The project will be funded through a combination of the city's capital asset replacement fund and the park improvement fund. The design work will occur over the summer months with the project being bid out in the fall of 2026 in an effort to secure the lowest bids. Construction and installation is planned to occur in 2027 in coordination with the user groups for those facilities.

RECOMMENDATION

Based on the foregoing information, it is recommended that the city council award the quote for the ballfield dugout and backstop professional services to HKGI in the amount of 29,400 - \$32,400.

ATTACHMENTS

[Bolten and Menk Quote.pdf](#)
[HKGI Quote.pdf](#)