

Memorandum

TO: City Council
FROM: Tim Cooney , IS Manager
DATE: March 17, 2025
SUBJECT: Authorize the purchase of low voltage cabling, supplies and installation labor as required for the office remodel project
ITEM NUMBER: 8.k
SECTION: CONSENT AGENDA

REQUESTED MOTION

To award the proposal to purchase low voltage cabling, supplies and installation labor as required for the office remodel project in the amount of \$38,899.24.

INTRODUCTION

The city council is being asked to approve a proposal to purchase low voltage cabling, supplies and installation labor for the office remodel project.

DISCUSSION

The office remodel project involves the demolition of offices and the removal of cubicles, which means all of the required low voltage cable used for phones, computers, copiers, etc. also needs to be removed from these areas during this time. The low voltage cable in these areas cannot be salvaged and reused because it could get damaged during the demolition/construction, which would then be more costly to replace once construction is completed.

IT solicited proposals from two vendors, Advanced Wireworks and Parallel Technologies. Although both proposals were nearly identical in cost, the city has worked with Parallel Technologies on other projects in the past and staff feel that Parallel Technologies' statement of work is more clearly defined in terms of responsibilities.

In addition, Parallel Technologies offers a one year warranty for workmanship.

RECOMMENDATION

City staff recommends the city council approve the Parallel Technologies proposal in the amount of \$38,899.24, to provide all new low voltage cabling for the office remodel project.

ATTACHMENTS

[ParallelTechnologies.pdf](#)
[AdvancedWireworks.pdf](#)