

Memorandum

TO: City Council
FROM: Stephanie Smith , City engineer
DATE: February 17, 2026
SUBJECT: Establish project and authorize execution of a professional services agreement for the 2026 Watermain Rehabilitation, city project 26-11
ITEM NUMBER: 8.j
SECTION: CONSENT AGENDA

REQUESTED MOTION

To establish the project and authorize execution of a professional services agreement with SEH, Inc. for engineering services related to the 2026 Watermain Rehabilitation, city project 26-11.

INTRODUCTION

The city's 2026 capital improvement plan includes funding for rehabilitation of portions the city's existing watermain infrastructure, and professional services are required for the preparation of plans and specifications. Staff has identified the necessary services and requested proposals from qualified firms. Staff recommends the city council authorize approval of a professional services agreement with SEH, Inc.

DISCUSSION

Staff has identified a trenchless lining method of watermain rehabilitation that will minimize disturbance for the neighborhood and street surface. Due to the type of rehabilitation required, the preparation of plans and specifications for the project requires expertise beyond what cities like Shoreview typically have on staff. Accordingly, staff requested proposals for professional services from Bolton and Menk, Inc. and SEH, Inc.

	Proposal Amount
Bolton and Menk, Inc.	\$152,890
SEH, Inc.	\$ 53,400

Upon review, staff is recommending council approve the agreement for services with SEH, Inc. They have successfully assisted with a similar project in Shoreview, the 2019 watermain lining at North Owasso Boulevard. A copy of the proposal is attached for reference. The scope of services includes project management, contract administration, development of plans and specifications, survey services, and construction observation services for an estimated fee of \$53,400.

RECOMMENDATION

Staff recommends the city council establish the project and authorize a professional services agreement with SEH, Inc. for engineering services related to the 2026 Watermain

Rehabilitation, city project 26-11.

ATTACHMENTS

[SEH Proposal](#)