

Memorandum

TO: City Council
FROM: Stephanie Smith , City engineer
DATE: December 1, 2025
SUBJECT: Approve change order 1 and payment 3-final for the 2025 Street Light Replacement Project, CP25-05.
ITEM NUMBER: 8.f
SECTION: CONSENT AGENDA

REQUESTED MOTION

To adopt resolution 25-87 approving change order 1 and payment 3-final for the 2025 Street Light Replacement Project, CP25-05.

INTRODUCTION

Change order 1 and payment 3-final for 2025 Street Light Replacement, CP25-05 have been prepared by staff. Council approval of the change order and payment are required to modify the contract, accept the improvements and begin the warranty period.

DISCUSSION

On April 7th, 2025, council awarded the contract to Killmer Electric Co., Inc. in the amount of \$628,012.00 for 2025 Street Light Replacement, CP25-05.

The contractor has completed additional work beyond the scope of the original contract. Change order 1 has been prepared in order to address the additions to the original contract. This change order in the amount of \$27,973.00 will increase the contract amount to \$655,985.00. The additional items include additional direction drilling of 1,365 feet on Gramsie Road and revised connectors to make it easier for staff to locate the wiring in the future. Change order 1 will be funded from the street light fund.

All of the work for the projects is complete, as per the requirements of the contract. Payment 3-final in the amount of \$35,738.80 results in a total amount of work completed of \$655,985.00.

The electrical engineering consultant, SEH, has submitted a letter recommending final payment and acceptance, attached to this report. Closeout paperwork, including IC-134s have been received from Killmer Electric Co., Inc. and subcontractors. Issuing the final payment and accepting the improvements will begin the one-year warranty period for the contract. Staff anticipates minor grass restoration in the spring 2026 will be completed under this warranty.

RECOMMENDATION

Staff recommends council adopt resolution 25-87 approving change order 1 and payment 3-

final for the 2025 Street Light Replacement, CP25-05.

ATTACHMENTS

[SEH Recommendation Letter](#)

[Resolution 25-87](#)