

Memorandum

TO: City Council
FROM: Priyanka Rai , Deputy clerk
DATE: January 6, 2025
SUBJECT: Council assignments for 2025
ITEM NUMBER: 11.e
SECTION: GENERAL BUSINESS

REQUESTED MOTION

To designate city council assignments for 2025

INTRODUCTION

Each year, the city council appoints representatives to serve as delegates to various organizations. While the city council has typically designated councilmembers as representatives, sometimes a staff member has been chosen.

DISCUSSION

A new board is being added for 2025 and possibly 2026, the Lake Johanna Fire Department Headquarters Board. This board was established through a joint powers agreement in November 2021 with the cities of Arden Hills and North Oaks. The purpose is to acquire property and construct improvements on the property for a new headquarters fire station. The board meets as needed and shall be composed of two members of the city council from the City of Shoreview, one member from the city council of the City of Arden Hills, and one member from the city council of the City of North Oaks.

Attached is a summary of each organization and the city council's designated representatives during 2024.

Also attached is the council's policy regarding the election of the acting mayor. As noted in the policy, council members should have at least two years of experience on the council, and council members are elected to serve as acting mayor on a rotating basis. Based on the policy, it is Councilmember Doan's turn to be the acting mayor this year.

RECOMMENDATION

It is recommended that the city council appoint individuals to represent the City of Shoreview on various organizations for 2025.

ATTACHMENTS

[Council policy - acting mayor](#)
[Council Appointments-2024.pdf](#)
[Council Appointments-Blank.pdf](#)