

Memorandum

TO: City Council
FROM: Krista Billerbeck , Natural resources manager
DATE: April 21, 2025
SUBJECT: Ordinance replacing Exhibit C Fee Schedule for land disturbance permit fees
ITEM NUMBER: 8.h
SECTION: CONSENT AGENDA

REQUESTED MOTION

To approve Ordinance No. 1051, adopting a revised Exhibit C for updated land disturbance permit fees.

INTRODUCTION

It is recommended that the council adopt an ordinance replacing the current Exhibit C fee schedule, amending the land disturbance permit fees.

DISCUSSION

On March 17, 2025, the city council approved an update to the city's grading permit regulations which included changing the name of the permit from 'grading permit' to 'land disturbance permit,' creating definitions for the terms 'water resources' and 'specialized stormwater feature,' and amending the permit requirements. This update also included an update to Exhibit B which lists inspection fees and escrow cost.

Staff is now recommending an update to Exhibit C which lists the fees related to building permits including the grading permit, now called the land disturbance permit. The name needs to be updated in the fee schedule to be consistent with current terminology. Staff also reviewed the fees and are recommending adjustments to better reflect the administration and review of permit applications. The current fees have been in place since 2006.

The new Exhibit C fee schedule and Ordinance No. 1051 is attached. If adopted by the city council, the new fee schedule would be effective upon publication, on May 6, 2025.

RECOMMENDATION

Staff is recommending approval of Ordinance No. 1051, adopting a new Exhibit C amending land disturbance fees.

ATTACHMENTS

[Ordinance 1051 Exhibit C Fee Schedule.pdf](#)