

Memorandum

TO: City Council
FROM: Steve Benoit , Parks and Recreation Director
DATE: May 18, 2026
SUBJECT: Approve quote for the Bobby Theisen soccer field and trail renovation professional services to LHB in the amount of \$34,416.
ITEM NUMBER: 8.o
SECTION: CONSENT AGENDA

REQUESTED MOTION

To award the quote for the Bobby Theisen soccer field and trail renovation professional services to LHB in the amount of \$34,416.

INTRODUCTION

The city council is being asked to approve a quote for the Bobby Theisen soccer field and trail renovation professional services.

DISCUSSION

The city's capital improvement program includes a project to renovate the Bobby Theisen Park full size soccer field and adjacent trails.

The Bobby Theisen Park full size soccer field is primarily utilized by the North Suburban Soccer Association and Shoreview Parks and Recreation programs. It is located on the west side of the park at a lower elevation which causes water to flow into the field. The field has poor drainage capabilities making it unusable during rainy weather periods. The poor drainage can damage the field causing an uneven play surface which is a hazard for players. Often these issues have led to game cancellations. To correct these issues, this project proposes to replace the existing sod and fencing, add drain tile, replace the irrigation system, grade and crown the field, and add concrete slabs for player benches. In addition, conduit will be added for possible future lights and scoreboard systems.

The trails adjacent to the field has several issues including deteriorating surfaces and not meeting ADA slope standards. To correct these issues, the old trail will be removed and replaced with a new surface along with being realigned to meet ADA slope standards.

The city recently solicited a quote for this work from the following companies.

- LHB \$34,516
(Includes an added \$100 to cover reimbursable fees)
- HKGI \$39,800 - \$43,800

- Bolton and Menk \$81,865
(Several tasks listed on quote are not needed)

LHB provided the lowest quote. LHB's and Bolton and Menk's quote includes construction admin costs for the project. HKGI's provided a range of construction admin costs. The lowest end of HKGI's quote still comes in higher than LHB's quote. The city has worked with LHB on multiple projects including the Bobby Theisen Park renovation. While the Bobby Theisen Park renovation project had challenges, staff is confident in the LHB personnel we would be working with on this project.

The estimated cost of the design services for this project was \$35,000. The project will be funded through the city's capital asset replacement fund. The design work will occur over the summer months with the project being bid out in the fall of 2026 in an effort to secure the lowest bids. Construction and installation is planned to occur in 2027 in coordination with the user groups for those facilities.

RECOMMENDATION

Based on the foregoing information, it is recommended that the city council award the quote for Bobby Theisen soccer field and trail renovation professional services to LHB in the amount of \$34,516.

ATTACHMENTS

[Bolten and Menk Quote.pdf](#)

[HKGI Quote pdf.pdf](#)

[LHB Quote.pdf](#)