

Memorandum

TO: City Council
FROM: Tom Wesolowski , City Engineer
DATE: February 21, 2023
SUBJECT: Annual operation and maintenance charges for properties within the Snail Lake Improvement District
ITEM NUMBER: 9.f
SECTION: CONSENT AGENDA

REQUESTED MOTION

Adopt ordinance Number 1014 establishing a fee schedule for the 2022 operation and maintenance costs associated with the augmentation of Snail Lake for the 72 residential units located within the Snail Lake Improvement District.

INTRODUCTION

The Snail Lake Improvement District (SLID) Board and city staff have identified operation and maintenance costs for Snail Lake augmentation for 2022. Council action is required to establish benefiting properties in the district, identify costs, and set rates for the recovery of 2022 operation and maintenance costs payable in 2023 on the quarterly utility bills.

DISCUSSION

The SLID, Ramsey County, and the City of Shoreview have an agreement pertaining to the augmentation of Snail Lake. The district's primary purpose is to oversee the augmentation of lake levels, approve a budget, and propose amendments to the bylaws as necessary. Per the established agreement, the costs for operation and maintenance are shared between the landowners (45.4%), Ramsey County (13.8%), and the city (40.8%).

Actual expenses were lower than the budgeted amount for all items except maintenance supplies for a total actual cost of \$26,000.09 compared to the budgeted amount of \$37,800.00, as shown on the attached summary. The resulting cost to the benefiting landowners within the SLID, for the 2022 operation and maintenance costs is \$11,944.67, and the cost share for Ramsey County and the City of Shoreview is \$3,588.01 and \$10,608.04, respectively, based on the percentages stated above. The 2022 operation and maintenance expenses are paid for by the city as they occur and totaled at the end of the year. The 2022 cost-share amounts are then determined and paid by Ramsey County and the SLID properties in 2023.

Currently there are 72 benefiting property owners located within the SLID, as depicted on the map and property listing attached to this report. The total cost is divided equally among the 72 benefiting property owners and billed on a quarterly basis, which equates to at \$41.47 per quarter charge per unit.

RECOMMENDATION

It is recommended the city council adopt ordinance 1014 establishing a fee schedule for the 2022 operation and maintenance costs associated with the augmentation of Snail Lake against the 72 residential units located within the Snail Lake Improvement District.

ATTACHMENTS

[2022 Expense Summary](#)

[SLID property list](#)

[Ordinance 1014](#)