

Memorandum

TO: City Council
FROM: David Yang , Staff Engineer
DATE: July 20, 2026
SUBJECT: Accept quote for the replacement of city trailhead signs
ITEM NUMBER: 8.r
SECTION: CONSENT AGENDA

REQUESTED MOTION

To accept the quote from Image360 Woodbury in the amount of \$20,974.20 for the replacement of trailhead signs.

INTRODUCTION

Staff solicited a quote to complete the replacement and installation of eight trailhead signs located at various locations in the city. City council authorization is required to purchase and install the new signs.

DISCUSSION

In 2006, the city received a donation from the volunteer committee that organized the annual Turtleman Triathlon held in the city. The donation was used to purchase signs mapping the city's network of trails, sidewalks, parks, lakes, and waterways. These signs were then installed by staff on wooden posts at various trailheads and parks throughout the city.

The existing trailhead signs are in need of replacement as the wooden posts and signs themselves are now showing considerable deterioration after 20 years. Additionally, the information on them are now outdated since the city's trails and sidewalks has expanded significantly since their installation. Replacing them will allow the city to provide the community with updated information on durable, weather-resistant materials.

Unlike the existing signs, which are covered with acrylic sheets that are prone to discoloration, the will new signs will feature a vinyl panel with imprinted information and graphics. The sign panels are replaceable and will be held up by treated lumber encased in vinyl sleeves to protect against moisture, ultraviolet light, and extreme temperatures.

Communication staff has been heavily involved in the process to determine the type of sign and vendor required and will be completing the design of the new map to ensure the new signs meet the city's brand guidelines.

Replacement of the existing trailhead signs will funded by the trail maintenance fund as designated in the 2026 - 2031 capital improvement program. The estimated project cost was \$30,000.

RECOMMENDATION

It is recommended the city council accept the quote from Image360 Woodbury in the amount of \$20,974.20 for the replacement of the trailhead signs.

ATTACHMENTS

[Image360 Estimate](#)