

Memorandum

TO: City Council
FROM: Steve Benoit , Parks and Recreation Director
DATE: April 7, 2025
SUBJECT: Approve change no. 03 for the Bobby Theisen Park improvements project.
ITEM NUMBER: 8.1
SECTION: CONSENT AGENDA

REQUESTED MOTION

To approve change order no. 03 for the Bobby Theisen Park improvements project.

INTRODUCTION

LHB, the architect firm the city has contracted with for the Bobby Theisen Park improvement project, has requested that the city approves change order no. 03.

DISCUSSION

As the construction of the Bobby Theisen Park improvement project has progressed the key groups working with the city on the project, including LHB and Ebert Construction, have continued to work collaboratively to refine the design in order to improve the quality and longevity of the park improvements.

The adjustments in this change order address needed modifications to support the EV charging stations including an upgraded electrical system, bollards, and expanded concrete to provide better accessibility. Additional changes throughout the site include aggregate for the maintenance strips under the hockey rink and mini soccer fields, motorized blinds in the park building, a drinking fountain/water bottle filler adjacent to the pickleball courts, crack and seal coating for the current parking lot, irrigation, and trees to screen for the adjacent houses. Summaries of the changes are attached.

Below is a cost outline of these changes:

PR#7.1	Class V at Maintenance Strips dated February 4, 2025	ADD \$4,444.78
PR#10R2	dated January 20, 2025	ADD \$77,377.88
PR#12	Motorized Blinds dated February 14, 2025	ADD \$1,842.01
GC#06	Hockey Rink Maintenance Strip Aggregate dated March 7, 2025	ADD \$5,105.05

The total cost of the change order is increasing the contract sum by \$88,769.72. Following is a summary of the project budget incorporating these changes:

Original project budget	\$4,181,000.00
Project bid total	\$3,585,000.00
Under budget amount	\$596,000.00

The Contract Sum prior to this change was	\$4,055,461.80
The Contract Sum will be increased by this Change Order in the amount of	\$88,769.72
The new Contract Sum including this Change Order will be	\$4,144,231.52
Remainder under budget amount	\$36,768.48

RECOMMENDATION

Based on the foregoing information it is recommended that the city council approve change order no. 03 for the Bobby Theisen Park improvement project.

ATTACHMENTS

[Bobby Theisen Change Order 3.pdf](#)