

Memorandum

TO: City Council
FROM: Izaak Peterson , Senior Planner
DATE: February 17, 2026
SUBJECT: Summer Concert Series Property Use Agreement- Weston Woods Outlot A
ITEM NUMBER: 8.h
SECTION: CONSENT AGENDA

REQUESTED MOTION

To approve the property use agreement with the Weston Woods Home Owners Association, regarding temporary use by Weston Woods of Shoreview Outlot A, to allow for the annual Weston Woods 2026 Concert series on the property.

INTRODUCTION

The Weston Woods Home Owners Association (HOA) annually hosts a popular summer concert music series. Historically, this concert series has been hosted on a city owned Outlot "Outlot A" within located within Weston Woods. In 2025, the city began implementing a formal use agreement with the association to acknowledge the use of a vacant Outlot and establish parameters for the activities, which requires annual authorization by the city council. The city received no complaints following the 2025 concert series. The city council is being asked to approve a property use agreement with the Weston Woods Home Owners Association, to formally facilitate the 2026 concert series that the Association has hosted on a vacant Outlot property which the city owns within the neighborhood.

DISCUSSION

The attached property use agreement outlines the terms of the HOA's use of the property for the concert series, and mitigate risk to the city regarding the HOA's temporary use of the property. The full agreement is attached but the use agreement intends to:

- Allow for four concert dates this spring/summer, occurring once a month from May through August.
- Alcohol is not to be sold.
- Proof of insurance is required.
- The HOA will be responsible for any physical property damage that occurs on the property.

In addition, the HOA is required to follow the permitting requirements specified in code [Sec 111-4 Temporary Sales/ Events](#) which outlines minimum requirements regarding nuisance, parking, hours of operation and temporary signage.

RECOMMENDATION

Staff recommends the city council adopt a motion to approve the property use agreement with the Weston Woods Home Owners Association, regarding temporary use by Weston Woods of Shoreview Outlot A, to allow for the annual Weston Woods 2026 Concert series on the

property.

ATTACHMENTS

[Location Map](#)

[2026 Weston Woods Outlot A Use Agreement- Draft](#)