

Memorandum

TO: City Council
FROM: Tom Wesolowski , Public Works Director
DATE: April 7, 2025
SUBJECT: Approve plans and specifications and order the taking of bids for the Maintenance Center Fuel System Replacement, city project 25-08
ITEM NUMBER: 8.i
SECTION: CONSENT AGENDA

REQUESTED MOTION

To adopt resolution no. 25-29, approving the plans and specifications and ordering the taking of bids for the Maintenance Center Fuel System Replacement, city project 25-08.

INTRODUCTION

The city's 2025 capital improvement plan includes funding for the replacement of the city's underground storage and fuel delivery system and at the January 6, 2025 meeting, the council authorized a professional services agreement for the preparation of plans and specifications for the Maintenance Center Fuel System Replacement, city project 25-08. Plans and specifications are essentially complete and council action is required to approve the plans and specifications and order the taking of bids.

DISCUSSION

The city's current underground fuel storage and delivery system was installed in 1985 at the cities maintenance center and the fuel pumps were replaced in 2004. The system includes three underground fuel storage tanks, three dispenser pumps and a fuel management and tracking system. The fuel system allows the city to purchase bulk fuel at a reduced cost and the convenience to provide fuel to all city fleet vehicles and equipment at the maintenance center. The fuel storage and delivery system is nearing the end of its service life and needs to be replaced. A map showing the location of the fuel system highlighted in green is attached.

The project will include:

- removal of the existing underground fuel tanks, dispenser pumps and associated electrical and control infrastructure
- installation of a new fiberglass coated steel tank, new dispenser pumps and associated electrical and control infrastructure
- restoration of all disturbed areas
- new fuel management and tracking software

The total estimated cost for the project including construction, engineering and administrative costs is \$750,000 and would be funded from the central garage fund. The bid date for the project is scheduled for May 13 and based on the estimated delivery schedule for the materials, construction is expected to start in early to mid-September with completion of the project by

the end of October.

RECOMMENDATION

It is recommended the city council adopt the attached resolution, approving the plans and specifications and ordering the taking of bids for the Maintenance Center Fuel System Replacement, city project 25-08.

ATTACHMENTS

[Location Map](#)

[Resolution 25-29](#)