

# Memorandum

**TO:** City Council  
**FROM:** Jamie Meyer , Utilities Supervisor  
**DATE:** February 2, 2026  
**SUBJECT:** The purchase a Chrysler Pacifica minivan for parks and recreation.  
**ITEM NUMBER:** 8.k  
**SECTION:** CONSENT AGENDA

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## **REQUESTED MOTION**

To authorize the purchase of a Chrysler Pacifica to originate unit 801-26 from the approved state of Minnesota cooperative purchasing venture contract for a total estimated cost of \$41,000, pursuant to the adopted capital improvement program.

## **INTRODUCTION**

Shoreview's 2026 capital improvement program includes funding that can be used for the origination of unit 801-26. City council approval is necessary at this time for the authorization to purchase. This will be an addition to the City of Shoreview's fleet.

## **DISCUSSION**

Unit 801-26 is a new addition to the City of Shoreview's fleet. This vehicle will be purchased for the parks and recreation department to transport employees and supplies to sites other than that of the Shoreview Community Center. This vehicle is unique in that it has the capability to transport seven employees and or equipment needed in numerous activities for program to other parks within the city.

The 2026 Capital Improvement Plan includes a budgeted amount of \$45,000 for the purchase of a minivan. Purchasing through the State of Minnesota cooperative purchasing venture contract the city can acquire a new 2026 Chrysler Pacifica for the purchase price of \$40,215.

## **RECOMMENDATION**

Staff recommends the city council authorize the purchase of unit 801-26 from the approved State of Minnesota cooperative purchasing ventures contract for a total estimated cost of \$41,000, pursuant to the 2026 capital improvement program

## **ATTACHMENTS**

