

MEMORANDUM

TO: Governing Board Members

FROM: Akintunde Owosina, P.E., Information Technology

DATE: April 9, 2026

SUBJECT: Microsoft Enterprise Agreement

Agenda Item Background:

The District relies on Microsoft enterprise software to support its desktop computing environment, collaboration tools, and server infrastructure across the organization. To support these capabilities, the District maintains enterprise licensing through a Microsoft Enterprise Agreement, the standard licensing model used by large organizations to provide consistent access to Microsoft software and services. The agreement includes core productivity and collaboration applications such as Outlook, Word, Excel, PowerPoint, OneDrive, SharePoint, Power BI, and Teams, as well as Windows Server and SQL Server.

Staff requests authorization to issue annual purchase orders to SHI International Corporation for a Microsoft Enterprise Agreement for a three-year period in the total amount of \$4,751,663. The Microsoft Enterprise Agreement provides standardized enterprise licensing for the District's Microsoft products and services and ensures continued access to software updates, security enhancements, and technical support necessary for daily operations. While unit costs increased as expected, strategic licensing and modernization efforts along with negotiated terms resulted in substantial annual savings.

Entering into a new Enterprise Agreement will maintain a predictable and cost-effective licensing structure while supporting the District's ongoing cybersecurity initiatives, improving workforce productivity through modern collaboration tools, and enabling the continued transition to secure cloud-based services. The agreement also provides access to emerging capabilities, including artificial intelligence tools and advanced security features available within the Microsoft platform.

The Microsoft Enterprise Agreement will be procured as a special procurement pursuant to Section 155-6 of the District's Procurement Policy using SHI International Corporation Contract Number 2024056-02 with the City of Mesa, Arizona through the OMNIA Partners National Cooperative Purchasing Alliance, a previously competed cooperative purchasing vehicle available to public agencies.

Funding Source:

The Fiscal Year 2025-2026 Budget includes \$1,439,897.98 in Ad Valorem funds for this item, and the remainder is subject to Governing Board approval of future years' budgets.

Staff Contact and/or Presenter:

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ATTACHMENTS:

Resolution No. 2026-0406