

M E M O R A N D U M

TO: Governing Board Members

FROM: Duane Piper, Information Technology

DATE: September 8, 2022

SUBJECT: SAP Maintenance Renewal

Agenda Item Background:

SAP is the integrated Enterprise Resource Planning Software used for the District's core business functions such as accounting, finance, procurement, human resources, payroll, plant maintenance, and project management. Each year, the District enters into an annual purchase order with the manufacturer, SAP Public Services, Inc., for software maintenance for all SAP licenses which includes technical support, upgrades, and access to the Support and Advisory Center. The District obtained this purchase order through a special procurement that is exempt from competition under Section 155-6, South Florida Water Management District's Policies and Procedures. This policy provides that licensing, warranty, compatibility requirements that limit the selection to the manufacturer, including purchases of parts, repairs or maintenance services from the original equipment manufacturer, seller or authorized repair facility are exempt from competition. This policy provides that all renewals for maintenance and licensing of proprietary computer software are exempt from competition.

This request is to issue annual purchase orders to SAP Public Services, Inc. for software maintenance and upgrades for the time period October 1, 2022 through September 30, 2027.

Core Mission and Strategic Priorities:

Funding Source:

Staff Contact and/or Presenter:

Duane Piper, dpiper@sfwmd.gov, 561-682-2150

ATTACHMENTS:

[Resolution No. 2022-0906](#)