

**AGENDA # K.12**  
**Scio Township Board of Trustees**  
**Adoption of NSF Fee**

**FOR MEETING DATE OF:** November 25, 2025

**PREPARED ON:** 10-28-2025

**PREPARED BY:** Ryan Yapple

**SUBMITTED BY:** Treasurer

**ITEM TYPE:** Possible Action

**SUGGESTED ACTION:** Approve the resolution as presented to adopt the non-sufficient funds fee.

**BACKGROUND:** Scio Township receives over 10,000 payments per year. Payments are received for tax, utility bills and other miscellaneous receivables. The majority of these payments are made with valid methods of payment. However, the township has been receiving more returned/non-sufficient/closed account payments. Invoice Cloud, the 3rd payment provider, charges the township a \$6.00 fee for each returned payment. Additionally, Bank of Ann Arbor charges a \$6.00 fee for each returned check against our account.

Further, township staff including the finance department and treasury department have to reverse payments, follow up with account holders and post replacement payments when this occurs. Non-sufficient funds payments add additional workload to these departments.

**RECOMMENDATION:** Treasurer recommends approval.

**MODEL MOTION:** To adopt the resolution as presented.

**ATTACHMENTS:**

[Resolution for NSF Fee 11.25.pdf](#)