

**AGENDA # J.6**  
**Scio Township Board of Trustees**  
**Interim Administrator Contract Authority**

**FOR MEETING DATE OF:** December 13, 2022

**PREPARED ON:** 12/8/22

**PREPARED BY:** Jim Merte

**SUBMITTED BY:** Administrator

**ITEM TYPE:** Possible Action

**SUGGESTED ACTION:** Approve authority to contract with Marc Thompson of the Management Advisory Group, LLC, to serve as interim township administrator.

**BACKGROUND:** Scio Township has long had a township administrator (manager) to oversee the administrative operations of the township.

MCL 41.75a allows a township board to employ a township manager, which shall serve at the pleasure of the township board and who shall perform duties lawfully directed by the board. Through Scio Township ordinance Sec. 2-40, the Township has created the position of a township manager whose duties and responsibilities are set forth therein.

Scio Township has had two interim administrators in the past year, and each has expressed their desire to leave the employ of Scio Township in order to pursue other activities during their tenure with the Township. It is the desire of Scio Township Board of Trustees to again retain the services of an interim Administrator so that a stable government structure, particularly in regard to finances, can be established and a permanent Administrator can be hired.

With the assistance of recruiter Amy Cell, Scio Township has located, screened, and interviewed Marc Thompson, a highly-qualified candidate with considerable municipal government experience, both in Ohio and in Michigan. He has expressed a tentative interest in the position.

Given the current market for recruiting and retaining executive positions, and due to the pending litigation the Township is engaged in and the lack of a Finance Director, any interim or permanent administrator will insist on market-rate compensation. After consultation with our recruiter and after performing a due diligence inquiry into comparable salaries, a rate of \$110 per hour is regarded as a reasonable rate for an interim Administrator.

**FISCAL IMPACT:** Depending on the tenure of the interim Administrator, the maximum outlay would be \$114,000

**RECOMMENDATION:** This agenda item was prepared by trustees Mark Brazeau and John W. Reiser and placed on the agenda on their behalf by interim township administrator James Merte.

**MODEL MOTION:** To authorize Scio Township officers and trustees to enter into negotiations with Marc Thompson of the Management Advisory Group, LLC and to engage his professional services as interim Administrator for Scio Township for a period not to exceed six months at a rate not to exceed \$110 per hour, inclusive of all benefits, to be paid from general fund 101-172.

**ATTACHMENTS:**

[Marc Thompson Resume 2022.pdf](#)

**QUESTION:** Shall this Motion be APPROVED?