

AGENDA # G.8
Scio Township Board of Trustees
Replacing locks on external "bathroom" doors

FOR MEETING DATE OF: November 14, 2023

PREPARED ON: 11/09/2023

PREPARED BY: Chris Bailey

SUBMITTED BY: Information Technology

ITEM TYPE: Possible Action

BACKGROUND: As part of the project approved by the BOT to add additional door readers to better secure the building and replace the door locks with a master key for external doors, we found that the two external, unfinished bathroom doors still had the old "E" key lock and needed to be replaced with the new master key. As this is an add-on for that project, we wanted to get BOT approval for any additional work done for this project.

FISCAL IMPACT: \$288.28

RECOMMENDATION: IT recommends replacing the external "bathroom" door locks to prevent unauthorized access of the areas.

MODEL MOTION: To approve replacement of the external bathroom door locks at a cost of \$288.28 per the attached invoice.

ATTACHMENTS:

[Inv_86185_from_Howlett_Lock__Door_Inc._14080.pdf](#)

QUESTION: Shall this Motion be APPROVED?