

**AGENDA # K.21**  
**Scio Township Board of Trustees**  
**Approval of engagement with Rehmann for Annual Audit Services for FYE26**

**FOR MEETING DATE OF:** March 24, 2026

**PREPARED ON:** March 18, 2026

**PREPARED BY:** Jessica Flintoft

**SUBMITTED BY:** Clerk

**ITEM TYPE:** Possible Action

**BACKGROUND:** The Township is required to have its financial statements audited annually by a qualified CPA, and single audits on federal funds as needed. The requirements for the audit are prescribed by the State Treasurer. Both the audit report and the report of auditing procedures are submitted to the State Treasurer, and are published for public review. The State Treasurer may issue Notices of Deficiencies, and request Corrective Action Plans, Deficit Elimination Plans, or other corrective actions based on their review of the audit report and report of auditing procedures.

In 2023, the Township implemented a best practice to competitively bid out for an independent auditor every few years--in order to continue the independence of the auditor and ensure that the Township is receiving the best service for the lowest cost. The Township carried out a formal competitive proposal process, and selected Rehmann who demonstrated the better price, more depth of experience, and responsiveness to Township needs.

Rehmann and the Township are in a three year contract with two one year options to extend. Each of the three years are fixed prices, and all costs are budgeted. Rehmann did an excellent job serving as the Township auditor in FYE24 and FYE25, and I look forward to working with them again on the FYE26 audit. We plan on having them onsite the first two weeks of June, with presentation to the Board of Trustees in August, prior to September 30 submission deadline.

**FISCAL IMPACT:** \$59,900 of funds proposed in FYE27 budget from 101-191-807 Audit Services

**RECOMMENDATION:** Clerk recommends approval.

**MODEL MOTION:** To accept the attached audit engagement letter for FYE26 from Rehmann, and to authorize the Supervisor and Clerk to sign, on behalf of the Board of Trustees, with costs payable from budgeted funds in 101-191-807 in an amount not to exceed \$59,900.

**ATTACHMENTS:**

