

AGENDA # K.12
Scio Township Board of Trustees
Adoption of Policy to Standardize Process to Appoint Members to Township Committees

FOR MEETING DATE OF: November 28, 2023

PREPARED ON: November 21, 2023; updated
November 28, 2023

PREPARED BY: Jessica Flintoft

SUBMITTED BY: Clerk

ITEM TYPE: Possible Action

BACKGROUND: Currently, the Board of Trustees has no written policy, nor does the Clerk have written protocol about how to process Board appointments to Township committees. Without such a standard process, appointments happen unevenly, advertisement of opportunities is uneven, applicants may not hear back about application, and the Board may not have sufficient information about applicants to make an informed nomination or appointment.

I suggest Scio Township adopt such a policy, proposed policy attached here. This is drawn from Washtenaw County and a handful of other local units' appointment policies that are typical of clerk's offices or local legislative bodies.

MODEL MOTION: To adopt Policy to Standardize Process to Appoint Members to Township Committees [as presented/as amended].

ATTACHMENTS:

[Policy to Standardize Process to Appoint Members to Township Committees rev.pdf](#)

[Record of Committee Seat Requirements Terms rev.pdf](#)