

AGENDA # K.8
Scio Township Board of Trustees
Approval of a conditional offer of employment to Kevin Jeffery as Building
Maintenance/Custodian worker.

FOR MEETING DATE OF: November 14, 2023

PREPARED ON: 11/9/2023

PREPARED BY: Brandon McNiel

SUBMITTED BY: Utilities

ITEM TYPE: Possible Action

SUGGESTED ACTION:

Approval of the conditional offer of employment to Kevin Jeffery for the Building Maintenance/Custodian position.

BACKGROUND:

Following Howard's retirement, Scio Township sought a capable Building Maintenance/Custodian position worker. Amidst multiple interviews, Kevin distinguished himself as the most suitable candidate. His skills and experience set him apart, positioning him as the top choice for the crucial role.

FISCAL IMPACT: \$49,920 Building Maintenance Fund

RECOMMENDATION:

Approval of a Conditional offer of employment to Kevin Jeffery to serve as Building/Custodian position for Scio Township. The offer is subject to a satisfactory background check and approval by the Board of Trustees.

MODEL MOTION:

Approval of a Conditional Offer of Employment to Kevin Jeffery to serve as Building

Maintenance/Custodian position for Scio Township. The conditional offer is subject to a satisfactory background and reference check.

ATTACHMENTS:

[Kevin-Jeffery Resume 2023.pdf](#)

[Building Maintenance position 2023.pdf](#)

QUESTION: Shall this Motion be APPROVED?