

**AGENDA # G.3**  
**Scio Township Board of Trustees**  
**Completion of Probationary Period for Aurora Northrup**

**FOR MEETING DATE OF:** March 19, 2024

**PREPARED ON:** 03/13/2024

**PREPARED BY:** Aurora Northrup

**SUBMITTED BY:** Human Resources

**ITEM TYPE:** Possible Action

**SUGGESTED ACTION:** Township Manager recommends approval.

**BACKGROUND:**

Aurora Northrup was hired on December 13, 2023 as HR Generalist for Scio Township. Aurora has demonstrated that she has the knowledge and skills necessary to perform her job. Aurora has the capacity to grow and to remain a valuable asset to the department and Township.

**FISCAL IMPACT:** None

**RECOMMENDATION:** Approval to continue the employment of Aurora Northrup in Human Resources of Scio Township and that the probationary phase of employment has been completed, per Section 12 of Employee Handbook.

**MODEL MOTION:**

To approve the successful completion of the 90-day probationary period for Aurora Northrup, as required by Section 12 of Employee Handbook.

**QUESTION:** Shall this Motion be APPROVED?