

**AGENDA # O.1**  
**Scio Township Board of Trustees**  
**Adoption of FYE27 Township Budget**

**FOR MEETING DATE OF:** March 24, 2026

**PREPARED ON:** March 16, 2026

**PREPARED BY:** Jessica Flintoft

**SUBMITTED BY:** Clerk

**ITEM TYPE:** Possible Action

**BACKGROUND:** On February 10, the Board of Trustees adopted a Capital Plan and a Tree Plan. On February 24, the Board of Trustees approved proposed authorized positions for FYE27, and amended two positions on March 10. Also on March 10, the Board of Trustees held a Public Hearing on the proposed budget, and also adopted Water and Sewer Rate Increases.

**See here for most up to date budget documents for public review and Board consideration:**

<https://www.sciotownshipmi.gov/democracy/budget-and-finance/budgets>

The Finance team is working each day on the budget, and will update the link above as substantive updates are available.

1. Budget Detail

- Department Requests and Management Recommended Levels are complete.
- Late last Friday, the Finance Director completed the personnel related expenditure accounts based on the 2/24/26 Board approved authorized positions, and improved the way in which the Township budgets for personnel so that all fringe costs are accurately estimated.
- This week, based in part on the personnel related expenditures, the Clerk is running the cost allocation formula, based on prior year formulas, and will complete the memo and cost allocation account amounts (highlighted in orange in budget detail) by Friday.
- Until these are completed, the final proposed fund balance amounts cannot be considered by the Board against its Order of Resource Use and Fund Balance Policy.
- Once the budget detail is done, it is proposed to be appended to resolution as the Township has done the past several years.

2. Authorized Positions Sheet

- Finance Director has completed this, and is proposed to be appended to resolution as the Township has done the past several years.

3. Proposed Budget Adoption Resolution

- Clerk drafted the resolution, and it will be finalized once budget detail is complete.

Brian Camiller of Plante Moran, and Finance Director Timmons will be available for questions and Board deliberation.

**MODEL MOTION:** To adopt the Resolution GENERAL APPROPRIATIONS ACT for FYE2027 (April 1, 2026 to March 31, 2027) [as presented/as amended].