

AGENDA # I.1
Scio Township Board of Trustees
Plan to address payroll and accounts payable functions

FOR MEETING DATE OF: April 12, 2022

PREPARED ON: 4/8/22

PREPARED BY: Will Hathaway

SUBMITTED BY: Administrator

ITEM TYPE: Possible Action

SUGGESTED ACTION: Approval of plan for accomplishing payroll and accounts payable in the aftermath of terminating the agreement with Rehmann Robson.

BACKGROUND: The Board of Trustees voted on 3/22/22 to "terminate the 'emergency' engagement of Rehmann Robson for payroll and accounts payable services effective April 12, 2022, if either the Finance Manager is able to carry out those duties at that time, or the Township Administrator is able to create an alternative plan for accomplishing these tasks using the Township's full- and part-time employees, including the Deputy Treasurer, with the understanding that the Administrator's plan may include outside resources."

The Administrator subsequently reported that the Finance Manager will be able to perform some or possibly all of her work responsibilities. In the attached placeholder document, the Administrator asked for more time to assemble the components of his report to the Board on his recommendations for accomplishing payroll and accounts payable.

FISCAL IMPACT: Saving \$22,500 in general funds from the 4/12/22 termination of consulting agreement.

MODEL MOTION: ...to approve the plan for accomplishing payroll and accounts payable without the services of Rehmann Robson.

ATTACHMENTS:

[Finance_Plan_April_8_Placeholder.pdf](#)

QUESTION: Shall this Motion be APPROVED?