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PRELIMINARY CITY COUNCIL MEETING AGENDA ITEM REPORT

DATE: May 5, 2025

SUBMITTED BY: Joanne Kiernan, Mayor

ITEM TYPE: Discussion and Vote

AGENDA SECTION: Mayor's Department

SUBJECT: Authorization for the Mayor to Sign Change Order #SA0110-02262025 with ICC-CDS LLC for \$9,500.00

SUGGESTED ACTION:

ITEM ACTION: Discussion and Vote

ITEM NOTES: This change order is for a document management solution for scanned image indexing and processing services for the building department files that are being scanned by NYSID/eBizDocs. ICC-CDS, LLC will process the images into Laserfiche Viewer format and upload same onto the Laserfiche system.

ATTACHMENTS:

[ICC_CDS_Laserfiche Repository original contract and ins.pdf](#)
[Saratogs Springs C Change Order 2-26-25 \(1\).pdf](#)