



City Council Staff Report

Subject: Sierra Business Council Contract Amendment and Restore Rocklin Funding

Date: April 11, 2023

Submitted By: Elizabeth Sorg, Management Analyst

Department: City Manager's Office

Recommendation:

Adopt a Resolution of the City Council of the City of Rocklin Approving Amendment No. 1 to the Contract for Services with the Sierra Business Council for the Administration of the Restore Rocklin ARPA Grant Program.

Background:

At the June 28, 2022 City Council meeting, the City Council approved the expenditure of \$1,750,000 in direct grants to small business and nonprofits to offset a loss in revenue due to COVID-19. The City used third-party administrators, the Sierra Business Council and Placer Community Foundation, to accept and review applications for funding. The Restore Rocklin program opened on January 24 and closed on February 24. After the application closed, the third-party administrators reviewed all applications for completeness and compliance with American Rescue Plan Act (ARPA) guidelines. The process resulting in a strong showing of applications. All three programs (small business and hotel, restaurant, and nonprofit) are oversubscribed, meaning the amount of funding requested exceeds the original amount allocated.

Program	Applicants	Amount Allocated	Amount Requested
Small Business and Hotel Support	Total applied: 80 Approved: 51 Denied: 29	\$750,000	\$1,104,585
Restaurants	Total applied: 38 Approved: 26 Denied: 12	\$500,000	\$602,831
Nonprofits	Total applied: 37 Approved: 26 Denied: 11	\$500,000	\$526,996
Total		\$1,750,000	\$2,234,412
		Additional admin fees	\$25,570.40
		Funding Gap	\$509,982.40

At the March 28, 2023 City Council meeting, the City Council directed staff to fully fund all approved applications and to remove up to \$509,983 in funding from the Revenue Loss allocation and use it to support the over-subscription of approved applicants in the Restore Rocklin program.

If approved, staff will enter into a contract amendment with the third-party administrators (Exhibit A) to provide additional funding for this program. The attached resolution authorizes the City Manager to execute the contract amendment and to appropriate funds for the additional expense.

Fiscal Impact:

There is no impact to the general fund. ARPA funds are budgeted and managed in Fund 266.

ATTACHMENTS:

1. [Resolution](#)
2. [Resolution Exhibit A - Contract Amendment No. 1](#)