ROCKLIN
CALIFORNIA

City Council Staff Report

Subject: Ordering the Fiscal Year 2025/26 Engineer's Reports

Date: February 25, 2025

Submitted By: Megan Bressem, Management Analyst
Daniel Choe, Administrative Services Deputy Director

Department: Administrative Services - Finance

Recommendation:

A. Adopt a Resolution of the City Council of the City of Rocklin Ordering the Preparation of the Engineer's Report for Lighting Maintenance District No. 1 for the Fiscal Year 2025/26.
B. Adopt a Resolution of the City Council of the City of Rocklin Ordering the Preparation of the Engineer's Report for Landscape and Lighting Maintenance District No. 2 for the Fiscal Year 2025/26.

Background:

In accordance with the California Streets and Highways Code, Division 15, Part 2, section 22500 et seq. (the Landscaping and Lighting Act of 1972), the City of Rocklin formed two maintenance districts. On August 6, 1979, Lighting Maintenance District No. 1 (LMD No. 1), was formed for the purposes of maintaining street lights and safety lighting located within the district boundaries. A map of LMD No. 1 district boundaries is included as Exhibit A to Resolution A (Attachment 2). On November 19, 1984, Landscape and Lighting Maintenance District No. 2 (LLMD No. 2) was formed for the purposes of maintaining street lights and safety lighting, and the maintenance of roadway landscaping located within the district boundaries. A map of LLMD No. 2 district boundaries is included as Exhibit A to Resolution B (Attachment 4).

The Landscaping and Lighting Act of 1972 (the Act), identifies the process required to annually levy and collect assessments to meet the needs of the maintenance districts. The Act requires an Engineer’s Report to be prepared each year assessments are to be levied and collected. The report is to contain plans and specifications regarding improvements to be maintained, an estimated cost for maintaining the improvements, a diagram of the proposed assessment area and an assessment of the estimated costs.

Pursuant to the Act, in order for the City to levy and collect assessments for Fiscal Year (FY) 2025/26 to pay for the cost of maintaining street lights and safety lighting in LMD No. 1 and street lights, safety lighting, and roadway landscaping in LLMD No. 2, it is necessary for the City Council to request the preparation of an Engineer’s Report for each maintenance district,

approve or modify and approve the completed Engineer's Reports, declare an intent to levy and collect assessments, and set a public hearing. Approving Resolutions A and B (Attachments 1 and 3) will begin the process to allow the City to levy and collect assessments for FY 2025/26 to pay the maintenance costs for LMD No. 1 and LLMD No. 2.

Fiscal Impact:
There is no direct fiscal impact to the General Fund from the staff recommendation. Preparation of the Engineer's Reports allows assessment revenue to be collected for FY 2025/26 to pay for services provided to the maintenance districts.

ATTACHMENTS:
1. Resolution A - LMD No. 1
2. Resolution A Exhibit A - LMD No. 1 Boundary Map
3. Resolution B - LLMD No. 2
4. Resolution B Exhibit A - LLMD No. 2 Boundary Map