



City Council Staff Report

Subject: Amendment to Lease Agreement for City of Rocklin Police Substation

Date: December 12, 2023

Submitted By: Scott Horrillo, Captain
Rustin Banks, Chief

Department: Police

Recommendation:

Adopt a Resolution of the City Council of the City of Rocklin Authorizing the City Manager to Execute an Amendment to the Lease Agreement with Smithway Rocklin, LLC, Successor In Interest to Smithway Associates, Inc.

Background:

On November 8, 2022, City Council approved a one-year lease agreement for a Police Substation pilot program in a commercial retail space near the intersection of Lonetree Boulevard and Blue Oaks Boulevard (6827 Lonetree Boulevard Suite 101A). The pilot program was intended to measure any positive or negative impacts that the substation would bring to the north-western portion of the city. One goal with this project was to reduce response times of priority I, II and III calls for service that are furthest from the main Police Department location on Rocklin Road, primarily Beat 4. The Police Department compared response times from May 1 – October 17 in 2022 to same time period in 2023. The average response time for beat 4 in 2022 was 9:41 (minutes:seconds) versus the average response in 2023 at 8:29, a difference of 1:12. This increased level of service can be attributed to the substation as there have not been similar decreases in any other beat city-wide.

A second indicator of benefit to the Police Department involved employee usage. When officers were asked about their experiences with the substation, across the board they stated it is a great asset and helps them with their daily work load. A few of the officers stated that once they leave the Police Department primary location at the beginning of their shift they seldom need to return until the end of their shift. If they need a place to work, they can do most of their police business from the substation. The substation allows officers to stay closer to their calls for service.

Police Department units spend time at the substation for a variety of purposes, including patrol briefings, investigation unit meetings, COPPS Team meetings, school resource officer meetings, and traffic unit meetings. The substation's main room is also large enough that multiple employees can participate in on-line or video meetings and trainings.

As the sunset date for the pilot program lease approaches, staff recommends that the City Council approve the amendment to the lease and renew the space for the substation. It has shown to bring many benefits to the city and employees at a relatively low cost. The lease extension is for an additional 12 months (through December 2024), with all other lease terms remaining the same.

Fiscal Impact:

The Fiscal Year 2023/24 Operating Budget includes \$12,000 in funding for January 2024 to June 2024. If the recommendation is approved, the additional funding needed for substation leasing will be included in future annual operating budgets.

ATTACHMENTS:

1. [Resolution](#)
2. [Resolution Exhibit A - 6827 Lonetree Ste 101A - Amendment 1](#)