



City Council Staff Report

Subject: Landfill Methane Extraction System Operations, Maintenance, and Monitoring Services Contract Award

Date: June 10, 2025

Submitted By: Rick Lawrence, Public Works Manager
Justin Nartker, Public Works Director

Department: Public Works

Recommendation:

Adopt a Resolution of the City Council of the City of Rocklin Awarding the Contract for the Rocklin Landfill Methane Extraction System Operations, Maintenance, and Monitoring Services to Tetra Tech Inc., and Authorizing the City Manager to Execute an Agreement.

Background:

In compliance with the Placer County Department of Health and Human Services Notice and Order 98-02 (the Order) and the associated Updated Work Plan for Installation of Gas Extraction System at the former City of Rocklin Landfill, the City is required to perform operations, maintenance, and reporting for the landfill gas extraction system located at 4420 Rocklin Road (Exhibit A to Attachment 2).

The Rocklin Landfill Methane Extraction System Operations, Maintenance, and Monitoring Services Request for Proposal was advertised on January 31, 2025, and February 7, 2025, with a submission date of February 26, 2025. The City did not receive any proposals by the submission date.

In light of the absence of responses, and in accordance with Rocklin Municipal Code section 3.04.090, subsection E(14), staff explored alternative options to ensure the timely progression of the required services. Tetra Tech, Inc., the firm that currently performing the monitoring and maintenance services, has a proven track record and familiarity with the City's requirements. Engaging Tetra Tech, Inc. directly is considered to be both time-efficient and cost-effective, given their expertise and prior experience.

The proposal submitted by Tetra Tech, Inc., is for an initial three (3) year period, retroactively effective April 22, 2025, through April 25, 2028, in an amount not to exceed \$82,885. Staff has

reviewed the proposal for sufficiency and recommends that the City Council award the contract to Tetra Tech, Inc.

Environmental Analysis:

The California Environmental Quality Act (Section 21000, et. seq. of the California Public Resources Code, hereafter “CEQA”) requires analysis of agency approvals of discretionary “projects”. Under Section 15378 of the California Code of Regulations, Title 14, Division 6, Chapter 3 (“CEQA Guidelines”), a “project” may include “the whole of an action, which has a potential for resulting in either a direct physical change in the environment, or a reasonably foreseeable indirect physical change in the environment.”

The proposed landfill monitoring contract is not subject to review under CEQA pursuant to CEQA Guidelines Sections 15060(c)(2) (the activity will not result in a direct or reasonably foreseeable indirect physical change in the environment) and 15061(b)(3) (there is no possibility the activity in question may have a significant effect on the environment).

Fiscal Impact:

The Boroski Landfill Monitoring Fund (Fund 727) will be used to cover Fiscal Year (FY) 2024/25 expenses; however, this fund will not be sufficient to cover all expenses in future years. Therefore, the majority of the costs are included in the FYs 2025/26 & 2026/27 Operating Budget in the General Fund (Fund 100).

ATTACHMENTS:

1. Resolution
2. Resolution Exhibit A - Agreement for Services
3. Location Map