



City Council Staff Report

Subject: Tree Pro Tree Services, Inc. Service Agreement

Date: October 14, 2025

Submitted By: Richard Lawrence, Public Works Manager
Justin Nartker, Public Works Director

Department: Public Works

Recommendation:

Adopt a Resolution of the City Council of the City of Rocklin Approving the Agreement for Services for Citywide Tree Trimming and Removal Services with Tree Pro Tree Service, Inc. and Authorizing the City Manager to Execute the Agreement.

Background:

The Public Works Department and Parks and Recreation departments utilize maintenance and emergency tree trimming and removal services. At this time the departments desire to consolidate these services to a single agreement to increase efficiencies.

Staff has determined that it is in the City's best interest to enter into an agreement with Tree Pro Tree Service, Inc. for the citywide tree trimming and removal services. This procurement was conducted through the California Multiple Award Schedule (CMAS), which offers a wide variety of commodities, non-IT services, and information technology products and services at prices deemed fair, reasonable, and competitive. The CMAS program creates a pool of suppliers from which agencies can solicit offers. Use of CMAS is optional and available to both state and local government agencies.

Rocklin Municipal Code Section 3.04.090(C) and (D) authorizes the City to participate in cooperative and piggyback purchasing agreements with other public agencies. This allows the City to procure services without conducting a separate competitive bidding process when it is in the City's best interest.

Through this program, Tree Pro Tree Service Inc. is eligible under CMAS Agreement #4-09-03-0378A to provide these services. Staff recommends that the City Council authorize the City Manager to execute an Agreement for Services with Tree Pro Tree Service, Inc., which has been reviewed and approved as to form by the City Attorney and signed by Tree Pro Tree Service, Inc. (Attachment 2). This agreement provides for a total contract term of three (3) years and four (4) months at an amount not to exceed \$400,000 per fiscal year (as budget allows), with a total maximum not-to-exceed amount of \$1,000,000 over the contract term, in accordance with CMAS Agreement #4-09-03-0378A (Attachment 3).

Fiscal Impact:

There is no additional fiscal impact, as the cost of goods and services is included in the individual department's Fiscal Year 2025-2027 Operating Budgets and will be charged accordingly at the time of use. Budget for the subsequent year will be appropriated, provided sufficient funds are available.

ATTACHMENTS:

1. Resolution
2. Resolution Exhibit A - Agreement for Services
3. CMAS Agreement 4-09-03-0387A with Tree Pro