



City Council Staff Report

Subject: Various Purchases through Cooperative Purchase Agreements

Date: February 25, 2025

Submitted By: Megan Bressem, Management Analyst
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Department: Administrative Services - Finance

Recommendation:

Adopt a Resolution of the City Council of the City of Rocklin Approving and Authorizing the City Manager to Purchase Goods and Services through Cooperative Purchase Agreements for Fiscal Year 2024/25.

Background:

Throughout the year, City departments have a need for ongoing purchasing of goods and services for departmental operations. These purchases are necessary to ensure the continued delivery of programs and services citywide. As part of the annual budget planning process, staff reviewed cooperative purchasing programs and estimated the anticipated costs for goods and services for Fiscal Year (FY) 2024/25 and made recommendations to adopt a resolution to authorize the City Manager to purchase goods and services through cooperative purchasing programs to allow for ongoing purchasing for department operations at competitively bid prices with the listed vendors for FY 2024/25.

On June 25, 2024, the City Council adopted Resolution No. 2024-151 (Attachment 3), authorizing the use of cooperative purchasing agreements consistent with Rocklin Municipal Code Sections 3.04.090(C) and (D). These provisions allow the City to leverage cooperative purchasing programs and piggyback agreements, utilizing contracts established by other governmental agencies.

Subsequently, four additional resolutions (Attachments 4-7) were adopted by the City Council, authorizing increases to the purchasing authorization amounts and contracts with various vendors originally authorized under Resolution No. 2024-151. For ease of administration, those subsequently approved contracts and increase amounts have been incorporated into the Cooperative Purchase Agreements list for FY 2024/25 (Attachment 2).

At this time, staff has identified two vendors requiring increased purchasing authority due to expanded operational and procurement needs:

- Miracle PlaySystems, Inc. – Additional playground equipment purchases, including shade covers at Corral-Alva Park and Gayaldo Park, necessitate an increase in purchasing authority from \$125,000 to \$350,000 (Attachment 8).
- Motorola Solutions, Inc. – Additional communications equipment, infrastructure, and service purchases require increasing the total not-to-exceed amount from \$500,000 to \$900,000. Staff also recommends adding State of California Cooperative Agreement No. STPD-SW-1311-01 to the list of approved cooperative purchasing agreements (Attachment 9).

Staff recommends the City Council adopt a resolution (Attachment 1) to authorize the City Manager to purchase goods and services through cooperative purchasing programs to allow for ongoing purchasing for department operations at competitively bid prices with the listed vendors for FY 2024/25.

Fiscal Impact:

Purchasing through these cooperative agreements are made on an as-needed basis and charged to various departments/funds, provided sufficient funds are available in those respective departments/funds in the FY 2024/25 Operating Budget.

ATTACHMENTS:

1. Resolution
2. Resolution Exhibit A - Cooperative Agreements List
3. Resolution No. 2024-151 - Cooperative Purchase Agreements FY 2024/25
4. Resolution No. 2024-224 - Hunt & Sons SACOG Lubricants
5. Resolution No. 2024-225 - Hunt & Sons SACOG Fuel
6. Resolution No. 2024-235 - Increase Purchasing Authorization CDW-G
7. Resolution No. 2024-236 - Increase Purchasing Authorization Dell Marketing LP
8. Miracle PlaySystems Inc. Sourcewell Contract No. 010521-LTS
9. Motorola Solutions Inc. Statewide Contract No. STPD-SW-1311-01 Supplement 10