ROCKLIN
CALIFORNIA

City Council Staff Report

Subject: Contract for Open Space Monitoring Services

Date: February 14, 2023

Submitted By: Justin Nartker, Director of Public Services
Rick Lawrence, Public Services Manager

Department: Public Services

Recommendation:
Adopt a Resolution of the City Council of the City of Rocklin Approving and Authorizing the City Manager to Execute a Services Agreement for Open Space Monitoring Services with Vollmar Natural Lands Consulting, Inc.

Background:
On June 9, 2015, the City of Rocklin General Open Space Management Plan (GOSMP) was approved and adopted by City Council by Resolution No. 2015-128. The GOSMP has increased both the scope and frequency of required monitoring activities, which necessitated a contract for monitoring services. The contract expired on December 31, 2022.

Staff issued a Request for Proposal to furnish all labor, materials, equipment, transportation and services for Open Space Monitoring Services with a submittal date of November 3, 2022.

Five (5) proposals were received from qualified firms that followed the GOSMP in their approach to monitoring and interviews were held with the top 3 ranked firms (Vollmar Natural Lands Consulting, Inc., Helix Environmental Planning, and ECORP Consulting). Staff rated the projects with a maximum of 100 points using the following criteria:

- Project Understanding - 25 points
- Price - 25 points
- Relevant Experience and Quality of Staff - 20 points
- Proposed Methodology and Schedule - 20 points
- Familiarity with Regulatory Agency Procedures - 10 points

Based on the rankings, Vollmar Natural Lands Consulting, Inc. received the highest marks. Staff checked references, found that they are in good standing, and recommends that the contract be awarded to Vollmar Natural Lands Consulting, Inc. The initial contract term is for ten months, in the amount of $95,858. After the initial term the contract provides for up to two additional one year extensions.

Fiscal Impact:

The cost for this contract is funded through Community Facilities District (CFD) No. 5 (Fund 232) and CFD No. 6 (Fund 233). Sufficient funds are available in the Fiscal Year 2022/23 Operating Budget in Funds 232 and 233 to execute the Contract.

ATTACHMENTS:

1. Resolution - GOSMP Monitoring Services