



City Council Special Staff Report

Subject: Authorization Increase for Purchases through Cooperative Purchase Agreements

Date: November 19, 2024

Submitted By: Jeff Scanlon, Administrative Analyst
Veronica Tracy, Parks and Recreation Director

Department: Parks and Recreation

Recommendation:

Adopt a Resolution of the City Council of the City of Rocklin Authorizing the City Manager to Increase the Purchasing Authorization Amount with Nutrien Ag Solutions, Inc. for Various Parks and Landscape Purchases through Cooperative Purchase Agreements for Fiscal Year 2024/25.

Background:

On July 1, 2024, the City Manager executed the Authorized Cooperative Purchase Agreements Memo for Fiscal Year (FY) 2024/25, which authorized departments to make on-going purchases of goods and services through cooperative purchase agreements consistent with Rocklin Municipal Code sections 3.04.090 (C) and (D). These sections allow for the use of cooperative purchasing programs and piggyback purchasing utilizing purchase agreements and contracts maintained by other governmental agencies. Per the memo, under the authorized cooperative agreements, the purchasing limit is set at \$50,000 for Nutrien Ag Solutions, Inc. for FY 2024/25 (Attachment 2).

Staff has identified additional purchases needed for on-going Citywide operations for FY 2024/25, including herbicides, pesticides, and turf management supplies, that can be made under this cooperative purchase agreement. These purchases were not included in the amounts previously authorized. Staff recommends increasing the purchasing authorization amount to \$200,000 for Nutrien Ag Solutions, Inc.

Fiscal Impact:

There is no additional fiscal impact to the staff recommendation. Sufficient funds are available in the FY 2024/25 Operating Budget to accommodate this increase.

ATTACHMENTS:

- [1. Resolution](#)
- [2. City Manager Memo Authorizing Cooperative Purchase Agreements FY 2024/25](#)