



## City Council Staff Report

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**Subject:** Cooperative Purchase Agreement for Fiscal Year 2025/26: Repeal and Replace Resolution No. 2025-183

**Date:** January 13, 2026

**Submitted By:** Megan Bressem, Management Analyst  
Daniel Choe, Administrative Services Deputy Director

**Department:** Administrative Services - Finance

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**Recommendation:**

Adopt a Resolution of the City Council of the City of Rocklin Repealing Resolution No. 2025-183 and Authorizing the City Manager to Purchase Good and Services Through Cooperative Purchase Agreements for Fiscal Year 2025/26.

**Background:**

Throughout the year, City departments have a need for ongoing purchasing of goods and services for departmental operations. These purchases are necessary to ensure the continued delivery of programs and services citywide. As part of the budget planning process, staff reviewed cooperative purchasing programs and estimated the anticipated costs for goods and services for fiscal year (FY) 2025/26 and FY 2026/27 and made recommendations to adopt a resolution to authorize the City Manager to purchase goods and services through cooperative purchasing programs to allow for ongoing purchasing for department operations at competitively bid prices with the listed vendor for FY 2025/26.

On June 24, 2025, the City Council adopted Resolution No. 2025-126 authorizing the use of cooperative purchasing agreements consistent with Rocklin Municipal Code sections 3.04.090(C) and (D). These provisions allow the City to leverage cooperative purchasing programs and piggyback agreements utilizing contracts established by other governmental agencies. Subsequently, on August 26, 2025, the City Council adopted Resolution No. 2025-183 (Attachment 3), repealing and replacing Resolution No. 2025-126, and adding two additional vendors to the list of authorized vendors and agreements for FY 2025/26.

Following adoption of Resolution No. 2025-183, staff identified additional purchasing needs related to traffic maintenance, including inverters, battery backup systems and components, and traffic cabinets. These purchases exceed the currently authorized purchasing authority of \$80,000 with Tesco Controls, Inc. As a result, staff recommends that the City Council adopt a resolution (Attachment 1) increasing the City Manager's purchasing authority with Tesco Controls, Inc. to \$110,000 for FY 2025/26.

To ensure appropriate oversight and consistency, staff further recommends that the City

Council repeal Resolution No. 2025-183 with the list of vendors and agreements that the City Manager is authorized to purchase under the cooperative purchasing programs, and adopt an updated Resolution with an amended list of vendors and agreements authorized for FY 2025/26 (Attachment 1).

**Fiscal Impact:**

There is no additional fiscal impact associated with the staff recommendation. Purchasing through these cooperative agreements are made on an as-needed basis and charged to various departments and funds, provided sufficient funds are available in those respective departments/funds in the FY 2025/26 Operating Budget.

**ATTACHMENTS:**

1. [Resolution](#)
2. [Resolution Exhibit A](#)
3. [Resolution No. 2025-183](#)